



GOVERNMENT OF SINDH
FINANCE DEPARTMENT

Minutes of Meeting

Tender No: FD (CTC-I) 03(01) /2025-2026
Date: 25th September, 2025
Venue: Office of the Deputy Secretary (Admn & Accounts), Ground Floor, Finance Department, Building No. 06, Sindh Secretariat, Karachi.
Chairperson: Deputy Secretary (Admn & Accounts), Finance Department, Govt. of Sindh.
Time: 12:15 p.m.

Subject: **MINUTES OF THE MEETING REGARDING THE OPENING OF THE FINANCIAL BID OF THE TECHNICALLY QUALIFIED BIDDER FOR THE TENDER RELATING TO:**

“Provision of Janitorial Services with Cleaning Consumables & Equipment for the Multi -Storey Building No. 06, Finance Complex, A.K Lodhi Block, Sindh Secretariat, Karachi”.

The meeting of the Procurement Committee (hereinafter referred to as ‘**the Committee**’), constituted under Finance Department Notification dated 14th July, 2025, was convened on 25th September, 2025 in the office of the Deputy Secretary (Admn / Accounts), Finance Department, Building No. 6, Karachi. The agenda of the meeting was to **open and evaluate the financial bid** of the technically qualified bidder for the above-mentioned Tender, in accordance with Rule 46(2)(g) and Rule 66(8) read with Rule 72(3)(b) of Sindh Public Procurement Regulatory Authority (SPPRA) Rules, 2010 (as amended from time to time).

2. The following members of the Committee attended the meeting (attendance sheet annexed as **Annexure-I**):

1. Deputy Secretary – (Admn),
Chairman,
Finance Department, Govt of Sindh.
2. Section Officer (CTC),
Member / Secretary,
Finance Department, Govt of Sindh.
3. Section Officer (Admn-II),
Member,
Finance Department, Govt. of Sindh.
4. Section Officer (General),
Member,
Services General Administration & Coordination Department,
Govt. of Sindh.
5. Assistant Engineer,
Member,
PBSD-V, Works & Services Department, Govt. of Sindh.

3. The Chair opened the proceedings by welcoming all members of the Committee and the authorized representative of the bidder. The meeting was held in continuation of the earlier

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Finance Department
Government of Sindh

MUHAMMAD IMRAN QURESH
Section Officer (CTC)
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Section Officer (Admn-II)
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Govt. of Sindh

Assistant Engineer
Provincial Building Sub-Division
Sindh Secretariat
Karachi
FAWAD MUHAMMAD JUNEJO
Section Officer (C/I DDO)
Services General Administration
& Coordination Department
Government of Sindh

decision of the Procurement Committee taken in its meeting dated 8th September, 2025, wherein it was resolved to open the sealed financial proposal of the technically qualified bidder.

4. The bidder deputed its representative to witness the process, who attended the meeting and signed the attendance sheet (**Annexure-II**) in accordance with Rule 41(4) & (6) of the SPPRA Rules, 2010.

5. The Secretary apprised the Committee that the technical evaluation had already been carried out in accordance with ITB Clause-33 of the Bidding Documents. The sole technically qualified bidder, M/s. Swift Property Management Services (Pvt) Ltd, secured **96-Points** out of **100** in the technical evaluation.

6. The sealed financial bid of the technically qualified Bidder was then opened through the SPPRA-EPAD System in the presence of the bidder's representative. The Committee verified the computational and arithmetical accuracy in accordance with ITB 30.1 of the Bidding Document and found numerous discrepancies, which were rectified with bidder's consent as tabulated below:

Line-Item No	Description	Amount quoted by the Bidder under its Financial Bid against the below line-items:	Bid Price corrected & accepted by Procurement Committee	Name of Bidder
Summary of Cost:				
3.	Cost of Goods / Cleaning Consumables	518,088.00/-	526,866.00/-	M/s. Swift Property Management Services (Pvt) Ltd
4.	Rent of Machinery Equipment / Appliances	29,906.00/-	29,908.00/-	
-	Total monthly remuneration charges excluding taxes	1,850,124.00/-	1,858,904.00/-	
-	W.H.T @ 15% on monthly remuneration charges	385,675.00/-	278,835.60/-	
-	SST @ 15% on monthly remuneration charges	335,370.00/-	278,835.60/-	
Total Monthly Remuneration Charges inclusive of all applicable taxes:		From	To	
		2,571,169.00/-	2,416,574.00/-	
Total Yearly Charges / Bid Price:		30,854,023.00/-	28,998,888.00/-	

7. The bid result after the arithmetical rectifications was read aloud and recorded as follows:

Sr.	Name of Bidder	Technical Points	Total Bid Price after arithmetical rectification	Bid Security required @ 5%	Bid Security submitted by the bidder
i.	Swift Property Management Services (Pvt) Ltd	96-Points	28,998,888.00/-	1,449,944.40/-	1,550,000.00/-

8. The Committee also verified that the Bid Security submitted exceeded the required 5% and was therefore deemed compliant. Each page of the bid was duly signed and authenticated by all members.

9. The Committee then deliberated upon the bid price by comparing it with the financial estimates specified under the Annual Procurement Plan 2025-26 and prevailing market rates, using the market price tool in terms of Rule 48 of SPP Rules, 2010, which allows acceptance of a single bid, provided it is advertised in accordance with rules, and the prices are comparable to PC-I Cost or financial estimates or the prices or rates of the last awarded contract or the market prices and based on comparisons, the Committee noted that the rectified bid price of Rs. 28.998 million (inclusive of all applicable taxes and levies / duties) was reasonable, competitive, and aligned with the prevailing market rates and financial estimates (**Annexure-III**).

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Finance Department
Government of Sindh

MUHAMMAD UMER QURESH
Section Officer (G) / DDO
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Section Officer (G) / DDO
Services General Administration
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Government of Sindh

MUHAMMAD AFZAL MEMON
Section Officer (Admn-II)
Finance Department
Govt. of Sindh

Assistant Engineer
Provident Building Sub-Division
Sixth Secretariat
Karachi

10. After due evaluation, the Committee unanimously declared M/s. Swift Property Management Services (Pvt.) Ltd. as the **Most Advantageous Bidder**, being both technically responsive and financially competitive, in accordance with Rule 46(2)(i) of the SPP Rules, 2010 and the bid was found acceptable and valid under the prescribed procurement framework.

11. The Committee thereafter prepared the Comparative Evaluation Statement (**Annexure-IV**), supported by the combined technical and financial evaluation results (**Annexure-V**), and the "No Complaint Certificate" (**Annexure-VI**), in compliance with the instructions contained in SPPRA Policy Circular No. Dir. (A&F)/SPPRA/Policy-01/2019-20/0433 dated 20th August, 2019 (**Annexure-VII**) and on the basis of evaluation, the bidder obtained the consolidated score of **96.80-Points** (financially responsive single bidder case) and was declared the "**Most Advantageous Bidder**".

12. Based on the Evaluation Results, the Procurement Committee unanimously recommended that the Procuring Agency may proceed with the award of Contract to M/s. Swift Property Management Services (Pvt.) Ltd at their evaluated & rectified bid price of **Rs. 28,998,888.00/- (Rupees: Twenty-Eight Million Nine Hundred Ninety-Eight Thousand Eight Hundred Eighty-Eight and Zero Paisas only)**, within the bid validity period, subject to redressal of the grievances (if any raised by the bidder), verification of the Bid Security and approval of the Competent Authority in terms of Rules 14, 31, 37, 45 & 49 of the SPP Rules, 2010, as amended.

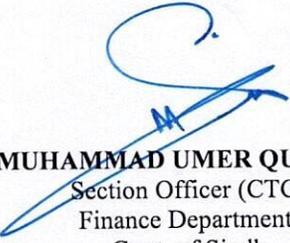
13. The Committee further directed that the Procuring Agency shall ensure strict compliance with procurement rules and policy instructions framed thereunder; and publish award details through Public Portals, in line with Rule 50 of SPPRA Rules, 2010.

14. There being no further points on the agenda, the meeting concluded with a vote of thanks to and from the Chair.


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Section Officer (General)
SGA&C Department
Govt. of Sindh
(Member)


(**MUHAMMAD AFZAL MEMON**)
Section Officer (Admn-II)
Finance Department
Govt. of Sindh
(Member)


(**TAHIR KHAN**)
Assistant Engineer
Provincial Buildings Sub-Division-V,
Works & Services Department, Govt. of Sindh
(Member)


(**MUHAMMAD UMER QURESHI**)
Section Officer (CTC)
Finance Department,
Govt. of Sindh
(Member/ Secretary)


(**MUHAMMAD ALI SHAIKH**)
Deputy Secretary (Admn & Accounts)
Finance Department,
Govt. of Sindh
(Chairman)

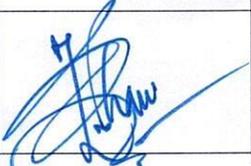
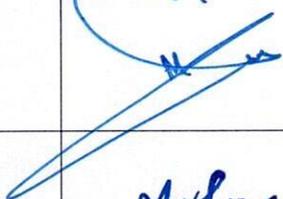
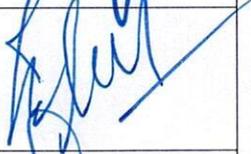
ANNEXURE-I:

MEETING OF THE PROCUREMENT COMMITTEE FOR OPENING OF FINANCIAL BID ELECTRONICALLY VIA SPPRA – EPADS OF THE NIT REGARDING THE TENDER FOR PROVISION OF JANITORIAL SERVICES WITH CLEANING CONSUMABLES & EQUIPMENT FOR THE MULTI STOREY BUILDING OF GOVERNMENT OF SINDH, FINANCE DEPARTMENT (SECRETARIAT) KARACHI.

ATTENDANCE SHEET

Thursday, Dated: 25-09-2025 at 12:15 p.m.

Venue: D.S (Admn & Accounts) Room no. 165, Ground Floor, A.K Lodhi Block, Building No. 06, Finance Department Government of Sindh, Kamal-Atta-Turk Road Karachi

Sr.#	Name of Officer	Officer Designation & Department	Signatures
1.	Muhammad Ali Shaikh	Deputy Secretary (Admn & Accounts) Finance Department, Government of Sindh. <i>(Member)</i>	
2.	Muhammad Umer Qureshi	Section Officer (CTC) Finance Department, Government of Sindh. <i>(Member/Secretary)</i>	
3.	Muhammad Afzal Memon	Section Officer (Admn-II) Finance Department, Government of Sindh <i>(Member)</i>	
4.	Fawad Junejo	Section Officer (General) SGA&C Department Government of Sindh <i>(Member)</i>	
5.	Tahir Khan	Assistant Engineer, Provincial Buildings Sub-Division V Works & Services Department, Government of Sindh <i>(Member)</i>	

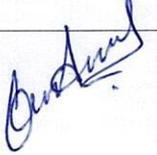
ANNEXURE-II:

BIDDER'S ATTENDANCE SHEET

OPENING OF FINANCIAL BID IN RESPECT OF THE TENDER FOR PROVISION OF JANITORIAL SERVICES WITH CLEANING CONSUMABLES & EQUIPMENT FOR THE MULTI STOREY BUILDING OF GOVERNMENT OF SINDH, FINANCE DEPARTMENT (SECRETARIAT) KARACHI.

Bid Opening Schedule: Thursday, the 25th September, 2025 at 12:15 p.m.

Venue: D.S (Admn & Accounts) Room no. 165, Ground Floor, A.K Lodhi Block, Building No. 06, Finance Department Government of Sindh, Kamal-Atta-Turk Road Karachi

Sr.#	Name of Firm / Bidder	Authorized / focal person name with designation	CNIC No.	Valid Contact No with e-mail Address	Signature as per CNIC
1.	M/s. Swift Property Management Services (Pvt.) Ltd	AMMAD AJMAD Manager Marketing	425014293605-3	03458255622 manager.marketing@swiftcare.pk	



ANNEXURE-III:

NO.F.D(CTC-I) 03(01)/ 2025-2026

GOVERNMENT OF SINDH

FINANCE DEPARTMENT

Karachi dated the 25th September, 2025

CERTIFICATE

Reference: Invitation for Bids (the 'IFB') floated by Government of Sindh, Finance Department (the 'Procuring Agency') through publication in national dailies: English Dawn, Urdu Express and Sindhi Sobh dated 17th, 18th and 19th August, 2025 respectively along with Notice Inviting Tender (NIT) and the corresponding Bidding Document dated 15th August, 2025, uploaded on the Procuring Agency and SPPRA's e-Procurement System (EPADS) under ID # EPADS-S-25080301, for solicitation of bids from eligible bidders for "Provision of Janitorial Services with cleaning consumables & equipment for the Multi-Storey Building No. 6, Finance Complex, A.K Lodhi Block, Sindh Secretariat, Karachi" (the 'Assignment'), in accordance with the SPP Rules, 2010 (as amended from time to time).

In response to the above NIT, only one bid was received from M/s. Swift Property Management Services (Pvt.) Ltd. (hereinafter referred to as the Bidder), within the stipulated deadline of 3rd September, 2025 at 11:00 a.m.

2. The Procuring Agency's Procurement Committee (the 'Committee') opened the Technical Proposal on 3rd September, 2025 at 12:00 noon via SPPRA-EPADS, in the presence of the representative of the Bidder. The proposal was evaluated strictly in accordance with the criteria laid down under Rule 41, read with Rules 42(1) & 46(2) of the Sindh Public Procurement Regulatory Authority (SPPRA) Rules, 2010.

3. Upon conclusion of technical evaluation, the Committee declared the said Bidder as technically qualified. And the Financial Proposal, opened publicly on 25th September, 2025, reflected a quoted bid amounting to PKR 28.998 million (inclusive of all applicable taxes, levies, and duties). The Committee found the quoted Bid Price to be acceptable under Rule 48 of the SPPRA Rules, 2010, which provides that:

Rule 48. "Acceptance of Bids – Even when only one bid is submitted, the bidding process may be considered valid, if the bid was advertised in accordance with rules, and prices are comparable to PC-I Cost or financial estimates or the prices or rates of the last awarded contract or the market prices."

4. The Committee, after detailed scrutiny and comparison with prevailing market rates as well as financial estimates reflected in the Annual Procurement Plan 2025-26, found the bid substantially reasonable, competitive, and aligned with market rates (Annexure-X).

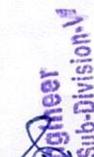
5. Accordingly, the Committee recommends award of contract to M/s. Swift Property Management Services (Pvt.) Ltd. within the bid validity period, subject to approval of the


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Government of Sindh


MUHAMMAD ALI SHAIKH
Deputy Secretary
Finance Department
Government of Sindh

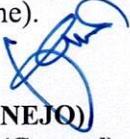

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& Coordination Department
Government of Sindh

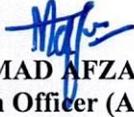

Assistant Engineer
Provincial Building Sub-Division
Sindh Secretariat
Karachi

Competent Authority, and redressal of any grievances (if raised any) in accordance with the provisions of the Sindh Public Procurement Act, 2010 and SPPRA Rules, 2010 (as amended from time to time).

6. This Certificate is hereby issued by the Committee for uploading on the SPPRA-EPADS portal, in compliance with Rule 48 read with Rule 45 of the SPPRA Rules, 2010 (as amended from time to time).



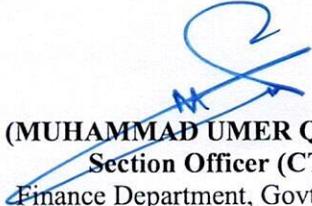
(FAWAD JUNEJO)
Section Officer (General)
SGA&CD, Govt. of Sindh
(Member)



(MUHAMMAD AFZAL MEMON)
Section Officer (Admn-II)
Finance Department, Govt. of Sindh
(Member)



(TAHIR KHAN)
Assistant Engineer (PBSD-V)
Works & Services Department, Govt. of Sindh
(Member)



(MUHAMMAD UMER QURESHI)
Section Officer (CTC)
Finance Department, Govt. of Sindh
(Member / Secretary)



(MUHAMMAD ALI SHAIKH)
Deputy Secretary (Admn & Accounts)
Finance Department, Govt. of Sindh
(Chairman)

Handwritten signature of Muhammad Ali Shaikh
Deputy Secretary (Admn & Accounts)
Finance Department, Govt. of Sindh

Handwritten signature of Muhammad Ali Shaikh
Deputy Secretary (Admn & Accounts)
Finance Department, Govt. of Sindh

ANNEXURE-IV

COMPARATIVE EVALUATION STATEMENT OF THE BID ANNOUNCED FOR THE PROVISION OF JANITORIAL SERVICES FOR THE MULTI-STOREY BUILDING NO. 06, FINANCE COMPLEX, A.K LODHI BLOCK, SINDH SECRETARIAT, KARACHI

Sr. No	Description	Qty	Bid Price	Single Bidder Case (In compliance with Rule 48 of SPP Rules, 2010)			
				Financial Estimates as per APP 2025-26	Market Prices		
			Monthly Charges per Supervisor & Manpower / Janitor inclusive of Cleaning Consumables & Machinery Equipment as defined under Section V – Schedule of Requirements (Inclusive of all the expenses towards successful delivery of services & all duties, taxes and other Government applicable charges (i.e., EOBI & SESSI etc.) payable by the successful Bidder under the Service Agreement.		Monthly Charges per Supervisor & Manpower / Janitor inclusive of Cleaning Consumables & Machinery Equipment as defined under Section V – Schedule of Requirements (Inclusive of all the expenses towards successful delivery of services & all duties, taxes and other Government applicable charges (i.e., EOBI & SESSI etc.)		
			M/s. Swift Property Management Services (Pvt.) Ltd.		<table border="1"> <tr> <td>M/s. Master Multi-Tech (Pvt) Limited</td> <td>M/s. Absolute Cleaning Solutions (Pvt) Ltd</td> </tr> </table>	M/s. Master Multi-Tech (Pvt) Limited	M/s. Absolute Cleaning Solutions (Pvt) Ltd
M/s. Master Multi-Tech (Pvt) Limited	M/s. Absolute Cleaning Solutions (Pvt) Ltd						
1.	Minimum Physical presence of Manpower / Janitors with Supervisor (Reliever extra to be provided by the successful Bidder for which no separate charges will be claimed) along with Cleaning Consumables & Machinery Equipment / Appliances.	01-Supervisor	As per Sindh Minimum Wages Act-2015 vide Notification No. L-II-13-3/2016, dated 28.07.2025 including EOBI & SESSI Charges	Rs. 52,005/- (52,005 x 01 = Rs. 52,005/-)	Estimated Cost of the Services as per Annual Procurement Plan 2025-26	Rs. 55,000/-	Rs. 52,000/-
		25-Janitors		Rs. 50,005/- (50,005 x 25 = Rs. 1,250,125/-) Break-up of Manpower / Janitors' Monthly wages Annex at Annexure-IV(a)		Rs. 51,705/- (51,705 x 25 = Rs. 1,292,625/-)	Rs. 51,975/- (51,975 x 25 = Rs. 1,299,375/-)
		Cost of Goods / Cleaning Consumables (After arithmetical rectification of PC)		526,866/- Cost Break-up of Goods / Cleaning Consumables Annex at Annexure-IV(b)		Rs. 632,239.2/-	Rs. 625,000/-
		Rent of Machinery Equipment / Appliances (After arithmetical rectification of PC)		29,908/- Cost Break-up of Machinery Equipment / Appliances Annex at Annexure-IV(c)		Rs. 31,000/-	Rs. 35,200/-
		Total Monthly Remuneration Charges: (After arithmetical rectification of PC):		Rs. 1,858,904/-		Rs. 2,010,864.2/-	Rs. 2,011,575/-
W.H.T @ 15%: (After arithmetical rectification of PC):		Rs. 278,835.60/-	Rs. 301,629.63/-	Rs. 301,736.25/-			

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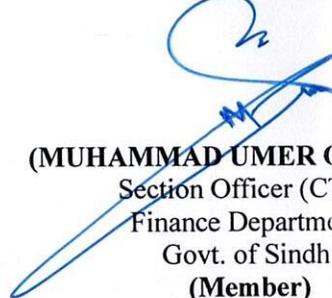
Assistant Engineer
Provincial Building Sub-Division-V
Sindh Secretariat
Karachi

Sindh Sales Tax on Services (SST) @ 15%: <i>(After arithmetical rectification of PC):</i>	Rs. 278,835.60/-		Rs. 301,629.63/-	Rs. 301,736.25/-
Grand Total (Monthly Remuneration Charges): <i>(After arithmetical rectification of PC):</i>	Rs. 2,416,574/-		Rs. 2,614,123.46/-	Rs. 2,61,5047.5/-
Total Yearly Charges / Total Bid Price: <i>(After arithmetical rectification of PC):</i>	Rs. 28,998,888/-	Rs. 31,000,000/-	Rs. 31,369,481/-	Rs. 31,380,570/-
	Most Advantageous Bid	Financial Estimates	Market Rates	


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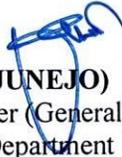

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ANNEXURE-IV(a)

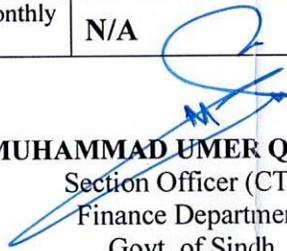
BREAK-UP OF MANPOWER / JANITORS' MONTHLY WAGES:

Sr. No	Description	Requirements	Salary Beak-up Amount of per Janitor	Monthly Salary of Each Janitor quoted by Bidder
1.	Salary of each Manpower / Janitor on per Hour Basis.	In accordance with Sindh Minimum Wages Act, 2015 vide Govt. of Sindh's Notification bearing No. L-II-13-3/2016-I dated 28.07.2025. Working Hours / Days: 10-Hours on Five (05) days in a week.	Rs. 42,240/-	Rs. 50,005/-
2.	EOBI Charges	As Per Employees Old Age Benefit Institution Act, 1976 @ 5% contribution of the Minimum Wage of Rs. 40,000, vide Govt. of Sindh's Notification bearing No. L-II-13-3/2016-I dated 28.07.2025.	Rs. 2,000/-	
3.	SESSI Charges	As per Sindh Employees Social Security Ordinance, 1965 @ 6% contribution of the Minimum Wage of Rs. 40,000 vide Govt. of Sindh's Notification bearing No. L-II-13-3/2016-I dated 28.07.2025.	Rs. 2,400/-	
4.	Uniform & Shoes Cost for each Manpower / Janitor.	Each year, 02-Sets of Uniforms & Shoes shall be required.	Rs. 340/-	
5.	Cost of Garbage Collection	Garbage Collection Charges (On-daily Basis) from Procuring Agency's Main Garbage Duct to DMC Disposal Point.	Rs. 575/-	
6.	Sewerage Chambers and Sewer lines Cleaning Cost	Cost of cleaning of Sewerage Chambers and Sewer lines through sewage suction and jetting truck within the Procuring Agency Premises, as and when required.	Rs. 450/-	
7.	Service Charges (if any)	Service Charges of Janitorial Firm / Service Provider	Rs. 2,000/-	
8.	Other Mandatory Costs (if any)	Any other mandatory cost(s) & taxes, included in the monthly wage of each Manpower / Janitor.	N/A	


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Assistant Engineer (PBSD-V)
Works & Services Department
Govt. of Sindh
(Member)

ANNEXURE-IV(b)

COST BREAK-UP OF GOODS / CLEANING CONSUMABLES

(i) SUPPLIES TO BE REQUIRED ON MONTHLY BASIS								
Sr. No	Description of Item(s)	Weight/Size Per Unit	Brand Quoted by Bidder	Monthly Requirement	Bid unit rate	Bid total amount	Bid total amount corrected by Procurement Committee	Amount Variation
1.	Air Freshener	300-ml	Perfect	50-Bottles	434/-	21,684/-	21,700/-	+16
2.	Air Freshener	300-ml	Air Wick	50-Bottles	1,500/-	75,000/-	75,000/-	NIL
3.	Dish Washing Powder Pouch	900 Gram	Vim Lemon	80-Pouches	167/-	13,376/-	13,360/-	-16
4.	Surf Packet	180-Gram	Surf Excel	12-Pouches	115/-	1,379/-	1,380/-	+01
5.	Plastic Tape 500 Coco Hard Broom	550-Gram	Local	06-Pcs	209/-	1,254/-	1,254/-	NIL
6.	Soft Broom	250-Gram	Local	26-Pcs	209/-	5,434/-	5,434/-	NIL
7.	Toilet Cleaner	500-ml	Harpic Power Plus	30-Bottles	512/-	15,362/-	15,360/-	-02
8.	Disinfectant White Phenyl	500-ml	Typhon	50-Bottles	543/-	27,170/-	27,150/-	-20
9.	Multi surface Cleaner (Citrus)	01-Litre	Dettol	16-Bottles	1,432/-	22,906/-	22,912/-	+06
10.	CoopeX Powder	100-Gram	Mortein Reckitt	06-Bottles	575/-	3,449/-	3,450/-	+01
11.	Air Freshener	28-Gram	Roomi	03-Packets	52/-	157/-	156/-	-01
12.	Cleaning Acid	1.5-Litre	Local	12-Bottles	293/-	3,511/-	3,516/-	+05
13.	White Lime (Chonna)	01-Kg	Local	30-Kg	57/-	1,724/-	1,710/-	-14
14.	High Graded Naphthalene Balls	100-Gram	Roomi Color Balls	03-Packets	366/-	1,097/-	1,098/-	+01
15.	Glass Cleaner Spray	500-ml	Glint	12-Bottles	538/-	6,458/-	6,456/-	-02
16.	Furniture Polish	550-ml	7CF	20-Bottles	387/-	7,733/-	7,740/-	+07
17.	High graded Trash Bags Large (Green)	30 x 50 Size	Local	20-Kg	606/-	12,122/-	12,120/-	-02
18.	High graded Trash Bags Small (Green)	18 x 24 Size	Local	50-Kg	606/-	30,305/-	30,300/-	-05
19.	High graded Trash Bags (For Large Dustbins in Black Color)	36 x 52 Size	Local	10-Kg	219/-	2,195/-	2,190/-	-05
20.	White Hard Dusters (40 x 40 cm)	24-Gram	Local	160-Pcs	57/-	9,196/-	9,120/-	-76
21.	Heavy Duty Scour Pads (06-inch x 3.8-inch)	08-Counts in each Packet	3m	20-Packets	110/-	2,195/-	2,200/-	-05
22.	Odorless flying insects Killer Spray	400-ml	Kingtox	40-Bottles	575/-	22,990/-	23,000/-	+10
23.	Dry Mop Refiller (Microfiber)	Pad weight 300-Gram	Local	16-Pads	470/-	7,524/-	7,520/-	-04
24.	Wet Mop Refiller (Cotton)	700-Gram	Local	50-Nos	418/-	20,900/-	20,900/-	NIL
25.	Anti-Bacterial Hand wash Pouch	01-Litre	Lifebuoy	50-Pouches	920/-	45,980/-	46,000/-	+20
26.	Anti-Bacterial Hand wash	250-ml	Lifebuoy	30-Bottles	387/-	11,600/-	11,610/-	+10
27.	Tissue Boxes (Multi Colors)	300-Sheets in Box	Rose Petal	150-Boxes	303/-	45,458/-	45,450/-	-08
28.	Toilet Rolls	02-Ply	Rose Petal Maxob	50-Rolls	150/-	7,500/-	7,500/-	NIL
29.	Heavy Duty Floor Cleaning Brush	04-ft long & 1ft x 4 inch wide	Local	01-No	314/-	314/-	314/-	NIL
30.	Rat Killer	40-Grams	Kingtox	20-Packets	282/-	5,643/-	5,640/-	-03
31.	Wooden Handle Soft Hand Brush with PVC Bristles	-	Local	02-Nos	366/-	732/-	732/-	NIL
32.	Round Hockey Plastic Toilet Brush with Stand	0.6 kg	Local	30-Nos	350/-	10,500/-	10,500/-	NIL
33.	Toilet Plunger with wooden Handle	Length (42-cm) & Diameter (17.5-cm)	Local	02-Nos	314/-	627/-	628/-	+01
34.	Yellow Flock Lined Rubber Gloves	-	Local	10-Pairs	888/-	8,880/-	8,880/-	NIL
35.	39" Long Handle Steel Dustpan with Long Handle steel Brush	0.9 Kg	Local	01-No	4703/-	4,703/-	4,703/-	NIL
36.	Long Plastic Floor Wipers	Length (3.5 ft); Weight (222-Grams)	Local	08-Nos	523/-	4,180/-	4,184/-	+04
37.	Metal Polish for Chrome, Brass, Copper, Nickel, SS Steel	300-ml	Local	04-Bottles	1411/-	5,643/-	5,644/-	+01
38.	Bleach Can	30-Kg	Local	01-Can	1672/-	1,672/-	1,672/-	NIL
39.	Extendable Fluffy Microfiber Duster (Dusting Wand)	Length (17-inch)	Imported	10-Nos	418/-	4,180/-	4,180/-	NIL
Per Month Total Amount:						463,850/-	472,663/-	-

MUHAMMAD UMER QURESH
Section Officer (G.P.)
Finance Department
Government of Sindh

MUHAMMAD JUNEJO
Section Officer (G) / DDO
Services General Administration
& Coordination Department
Government of Sindh

MUHAMMAD ALI
Deputy Secretary
Finance Department
Government of Sindh

MUHAMMAD AFZAL MEMON
Section Officer (Admn-II)
Finance Department
Govt. of Sindh

Assistant Engineer
Provincial Building Sub-Division
Sindh Secretariat
Karachi

(ii) SUPPLIES TO BE REQUIRED ONCE IN A YEAR

Sr. No	Description of Item(s)	Weight/Size Per Unit	Brand Quoted by Bidder	Yearly Requirement	Bid unit rate	Bid total amount	Bid total amount corrected by Procurement Committee	Amount Variation
1.	Stainless Steel Soap Dispenser	1000-ml	Imported (China)	24-Nos	2,874/-	68,970/-	68,976/-	+06
2.	Dry Mop (Iron Sticks Only)	Length (24-Inches)	Local	12-Nos	1,411/-	16,929/-	16,932/-	+03
3.	Wet Mop (Iron Sticks Only)	Length (24-Inches)	Local	22-Nos	1,432/-	31,496/-	31,504/-	+08
4.	Carbon Fiber Handle Tool Spade / Shovel with the Length of 1030 mm	Length (130 mm) Head Size (340 x 280 mm)	Imported (China)	02-Nos	1,515/-	3,031/-	3,030/-	-01
5.	Bullhead 15" (width) Forged Level Steel Head Rack with 66" Hard wood Handle	14-Tines with 3/4" Spacing with 3" Tine Length	Imported (China)	02-Nos	3,344/-	6,688/-	6,688/-	NIL
6.	Adjustable Chin Strap Safety Hemet with Nape and Ratchet in yellow Color	-	Imported (China)	02-Nos	1,306/-	2,613/-	2,612/-	-01
Yearly Total Amount:						125,076 / 12	129,742 / 12	
Per Month Total Amount:						10,810.53/-	10,811/-	

(iii) SANITARY HARDWARE ACCESSORIES TO BE REQUIRED ONCE IN A YEAR

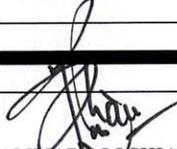
Sr. No	Description of Item(s)	Brand Quoted by Bidder	Year Requirement	Bid unit rate	Bid total amount	Bid total amount corrected by Procurement Committee	Amount Variation
1.	Single Fixed Basin Pillar Cock (Brass)	Faisal	20-Nos	3,658/-	73,150/-	73,160/-	+10
2.	Waste Pipes	Izyapi	24-Nos	679/-	16,302/-	16,296/-	-06
3.	Hand/Muslim Shower Sets (SS Steel in White Color)	Faisal	36-Nos	2,560/-	92,169/-	92,160/-	-09
4.	Flush Tank	Faisal	15-Nos	3,605/-	54,079/-	54,075/-	-04
5.	Flush Tank Bull Cock	Faisal	20-Nos	2,299/-	45,980/-	45,980/-	NIL
6.	Bib Cock (Brass) in white color body	Faisal	30-Nos	1,724/-	51,728/-	51,720/-	-08
7.	Double Bib Cock (Brass) in white color	Faisal	15-Nos	2,299/-	34,485/-	34,485/-	NIL
8.	Tee-Cock (Brass) in white color	Faisal	15-Nos	1,829/-	27,431/-	27,435/-	+04
9.	Spindale (Brass)	Faisal	20-Nos	1,306/-	26,125/-	26,120/-	-05
10.	Head (Brass) in white color	Faisal	12-Nos	888/-	10,659/-	10,656/-	-03
11.	Sink Mixture (Single) Brass in white color	Faisal	08-Nos	5,434/-	43,472/-	43,472/-	NIL
12.	Window Cleaning Hand Wiper with the width of 18-cm alongwith strong plastic handle	Local	02-Sets	209/-	418/-	418/-	NIL
Yearly Total Amount:					475,998 / 12	475,559 / 12	
Per Month Total Amount:					39,666.5/-	39,629/-	

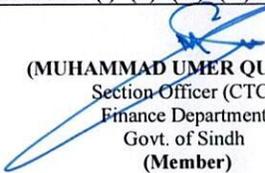
(iv) SUPPLIES TO BE REQUIRED ONE-TIME ONLY DURING THE WHOLE CONTRACTUAL PERIOD

Sr. No	Description of Item(s)	Weight/Size Per Unit	Brand Quoted by Bidder	One-Time Requirement	Bid unit rate	Bid total amount	Bid total amount corrected by Procurement Committee	Amount Variation
1.	Heavy Duty Single Wheel Trolley-Barrow (Black Color) in Metal Body.	Load Capacity (Upto 150-Kg)	Local	02-Nos	7,500/-	15,000/-	15,000/-	NIL
2.	PVC Netting Hose Pipe	Length (250-ft Roll), Diameter (08-mm)	Local	01-No	20,140/-	20,140/-	20,140/-	NIL
3.	Heavy Duty Dustbin with Wheel (Blue Color)	Capacity (120-Litres), Wx18, Hx37, Dx18	Local	05-Nos	2,000/-	10,000/-	10,000/-	NIL
Yearly Total Amount:					45,140 / 12	45,140 / 12		
Per Month Total Amount:					3,761.66/-	3,761/-		
Grand Total: (i)+(ii)+(iii)+(iv) =						518,088/-	526,866/-	


(FAWAD JUNEJO)
Section Officer (General)
SGA & C Department
Govt. of Sindh
(Member)


(MUHAMMAD AFZAL MEMON)
Section Officer (Admn-II)
Finance Department
Govt. of Sindh
(Member)


(MUHAMMAD ALI SHIAKH)
Deputy Secretary (Admn & Accounts)
Finance Department
Govt. of Sindh
(Chairman)


(MUHAMMAD UMER QURESHI)
Section Officer (CTC)
Finance Department
Govt. of Sindh
(Member)


(TAHIR KHAN)
Assistant Engineer (RBSD-V)
Works & Services Department
Govt. of Sindh
(Member)

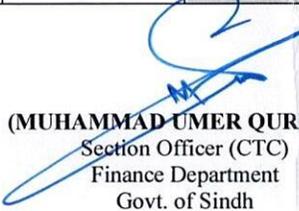
COST BREAK-UP OF CLEANING MACHINERY / EQUIPMENTS

CLEANING EQUIPMENT / APPLINACES TO BE REQUIRED ON RENTAL BASIS THROUGHOUT THE WHOLE CONTRACTUAL PERIOD						
Sr. No	Description of Cleaning Equipment / Appliances	Brand Quoted by Bidder	Requirement	Monthly Rental Bid Amount	Bid Amount corrected by Procurement Committee	Amount Variation
1.	Heavy Duty Floor Scrubber Machines	Nilfisk	02-Units	8,242/-	8,242/-	NIL
2.	Foldable Caution Sign Board with wet floor sign	Local	18-Nos	3,441/-	3,441/-	NIL
3.	Squeegee set with extendable Poll	Local	01-Set	695/-	695/-	NIL
4.	Mop Buckets	Local	10-Units	11,756/-	11,756/-	NIL
5.	Folding Ladder 50-ft	Local	01-No	1,455/-	1,455/-	NIL
6.	Heavy Duty Water Pressure Gun	Imported (China)	01-No	1,521/-	1,521/-	NIL
7.	Snake Drain Opener	Local	01-No	1,955/-	1,955/-	NIL
8.	Harness Belt	Local	02-Sets	495/-	495/-	NIL
9.	Heavy Duty Air Blower	Imported (China)	01-No	348/-	348/-	NIL
Total Monthly Rent of the Cleaning Equipment Exclusive of Taxes:				29,906/-	29,908/-	+02


(FAWAD JUNEJO)
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Finance Department
Govt. of Sindh
(Member)


(MUHAMMAD ALI SHIAKH)
Deputy Secretary (Admn & Accounts)
Finance Department
Govt. of Sindh
(Chairman)


(MUHAMMAD UMER QURESHI)
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Finance Department
Govt. of Sindh
(Member)


(TAHIR KHAN)
Assistant Engineer (PBSD-V)
Works & Services Department
Govt. of Sindh
(Member)

**ANNEXURE-V:****GOVERNMENT OF SINDH
FINANCE DEPARTMENT
Karachi, Dated the 25th September, 2025****SUBJECT: COMBINED TECHNICAL & FINANCIAL EVALUATION.**

Reference: Tender for Janitorial Services floated by the Finance Department, Government of Sindh (**‘Procuring Agency’**) through published in the national dailies: The Dawn, Express, and Sobh dated 17th / 18th / 19th August, 2025 respectively (**‘NIT’**), and posting the same along with the Bidding Document dated 15th August, 2025 (**‘Bidding Document’**) on the Procuring Agency and SPPRA’s EPADS at ID # EPADS-S-250803801 for solicitation of bids from Eligible Bidders / Firms in respect of “Provision of Janitorial Services with cleaning consumables & equipment for the Multi-Storey Building No. 6, Finance Complex, A.K Lodhi Block, Sindh Secretariat, Karachi” (**‘Assignment’**) in accordance with the SPP Rules, 2010. (As amended from time to time).

Weightage	%	Currency	Pak Rupees
Technical	80	Lowest Bid Price	28,998,888.000
Financial	20	Estimated Bid Price	31,000,000.000

Sr.	BIDDER'S NAME	TECHNICAL EVALUATION		FINANCIAL EVALUATION			COMBINED EVALUATION	
		Technical Points (St)	Technical Score (T)	Bid Price	Financial Score (Sf)	Weighted Score (P)	Score (S)	Rank
		(a)	(b)	(c)	(d)	(e)	(f = b + e)	(g)
1.	M/s. Swift Property Management Services (Pvt.) Ltd.	96.00	76.80	28,998,888.000	100.000	20.000	96.80	1 st
Award Recommendation		To the highest combined technical and financial score as per the criteria laid down in Bid Document						
		Name of Bidder whose bid found as the most advantageous bid					M/s. Swift Property Management Services (Pvt.) Ltd	

Recommendations: The Procuring Agency’s Procurement Committee unanimously recommends **M/s. Swift Property Management Services (Pvt.) Ltd**, the successful bidder, whose bid found as the **Most Advantageous Bid**, i.e., a bid that after meeting the eligibility or qualification criteria secured the highest combined technical and financial score, as tabulated above, in accordance with the criteria and other terms & conditions specified under the Bidding Document. The Committee further recommends the Procuring Agency for award the Contract to **M/s. Swift Property Management Services (Pvt.) Ltd** within the bid validity period, subject to the approval of the Competent Authority and fulfilling all the other codal requirements as applicable under the governed procurement framework.

(FAWAD JUNEJO)
Section Officer (General)
SGA&C Department,
Govt. of Sindh
(Member)

(MUHAMMAD AFZAL MEMON)
Section Officer (Admn-II)
Finance Department,
Govt. of Sindh
(Member)

(TAHIR KHAN)
Assistant Engineer (PBSD-V)
Works & Services Department,
Govt. of Sindh
(Member)

(MUHAMMAD UMER QURESHI)
Section Officer (CTC)
Finance Department,
Govt. of Sindh
(Member / Secretary)

(MUHAMMAD ALI SHAIKH)
Deputy Secretary (Admn & Accounts)
Finance Department,
Govt. of Sindh
(Chairman)



FINANCE DEPARTMENT
GOVERNMENT OF SINDH

BID EVALUATION REPORT

“Provision of Janitorial Services with Cleaning Consumables & Equipment for the Multi-Storey Building No. 6, Finance Complex, A.K Lodhi Block, Sindh Secretariat, Karachi”

1.	Name of Procuring Agency:	Finance Department, Government of Sindh (Secretariat) Karachi
2.	Tender Reference:	No. FD (CTC-I) 03(01)/2025-2026
3.	Tender Description:	Provision of Janitorial Services with Cleaning Consumables & Equipment for the Multi-Storey Building No. 6, Finance Complex, A.K Lodhi Block, Sindh Secretariat, Karachi. (For Three (03) Years)
4.	Name of Item:	N/A
5.	Method of Procurement:	National Competitive Bidding (Single Stage Two envelope Procedure) under QCBS method
6.	Tender published on:	Daily English Dawn; Dated 17 th August, 2025, INF/KRY No. 2509/25 Daily Urdu Express; Dated 19 th August, 2025, INF/KRY No. 2509/25 Daily Sindhi Kawish; Dated 18 th August, 2025, INF/KRY No. 2509/25
7.	Addendum published on:	N/A
8.	SPPRA EPADS ID:	EPADS-S-250803801 Published on 15 th August, 2025
9.	Addendum ID:	N/A
10.	Total Bid Document Sold:	02-Nos
11.	Total Bids Received:	02-Nos i.e., (M/s. Swift Property Management Services (Pvt.) Ltd & M/s. Al-Basit Facilities Management (Pvt.) Ltd.
12.	Technical Bids Opening date:	03 rd September, 2025 at 12:00 Noon
13.	Number of Technically qualified Bids:	01-Nos (M/s. Swift Property Management Services (Pvt.) Ltd)
14.	Bids rejected (technically):	NIL
15.	Financial Bids Opening date:	25 TH September, 2025 at 12:15 p.m.
16.	Evaluation Report:	

Provision of Janitorial Services with Cleaning Consumables & Equipment for the Multi-Storey Building No. 6, Finance Complex, A.K Lodhi Block, Sindh Secretariat, Karachi. (For Three (03) Years)

Sr. no	Name of Bidder	Cost Offered by the Bidder (PKR)*	Ranking in Terms of Cost	Comparison with estimated Cost	Reasons for Acceptance or Rejection	Remarks
i.	M/s. Swift Property Management Services (Pvt.) Ltd	28,998,888.00	1 st	(-) 6.455	Most Advantageous & Lowest Cost Bid as per comparison with the Financial Estimates of the Procurement Plan 2025-2026 & Market Rates.	

* **Cost inclusive of all Salaries / Goods / Consumables / Equipment / Service Charges and all applicable taxes, levies / duties**

Recommendations: The Procuring Agency's Procurement Committee unanimously recommends M/s. Swift Property Management Services (Pvt.) Ltd, the successful bidder, whose bid found as the Most Advantageous Bid, i.e., a bid that after meeting the eligibility or qualification criteria has been found as substantially responsive in accordance with the criteria and other terms & conditions specified under the bidding document. The Committee further recommends the Procuring Agency for awarding the Contract to this recommended bidder within the bid validity period, subject to the redressal of the grievances (if any raised by bidder), verification of the bidder's bid security and approval of the Competent Authority as required under the governed procurement framework viz-a-viz the SPP Rules, 2010 (Amended from time to time).

(FAWAD TUNEJO)
Section Officer (General)
SGA&C Department, Govt. of Sindh
(Member)

(MUHAMMAD AFZAL MEMON)
Section Officer (Admn-II)
Finance Department, Govt. of Sindh
(Member)

(TAHIR KHAN)
Assistant Engineer, PBS-D-V
Works & Services Department, Govt. of Sindh
(Member)

(MUHAMMAD UMER QURESHI)
Section Officer (CTC)
Finance Department, Govt. of Sindh
(Member / Secretary)

(MUHAMMAD AFI SHAIKH)
Deputy Secretary (Admin & Accounts)
Finance Department, Govt. of Sindh
(Chairman)



ANNEXURE-VI

NO. FD (CTC-I)/03(01)/2025-2026

GOVERNMENT OF SINDH

FINANCE DEPARTMENT

Karachi dated the 25th September, 2025

CERTIFICATE FOR CONFIRMING REDRESSAL OF BIDDERS' GRIEVANCES

Reference: Invitation for Bids (the 'IFB') floated by Government of Sindh, Finance Department (the 'Procuring Agency') through publication in national dailies: English Dawn, Urdu Express and Sindhi Sobh dated 17th, 18th and 19th August, 2025 respectively along with Notice Inviting Tender (NIT) and the corresponding Bidding Document dated 15th August, 2025, uploaded on the Procuring Agency and SPPRA's e-Procurement System (EPADS) under ID # EPADS-S-25080301, for solicitation of bids from eligible bidders for "Provision of Janitorial Services with cleaning consumables & equipment for the Multi-Storey Building No. 6, Finance Complex, A.K Lodhi Block, Sindh Secretariat, Karachi" (the 'Assignment'), in accordance with the SPP Rules, 2010 (as amended from time to time).

It is hereby certified that the Procuring Agency, including its Complaints Redressal Committee, has not received any complaint (through mail/e-mail/EPADS System) from the bidder relating to the aforementioned NIT's bidding process, up to the stage of finalization and approval of the bid evaluation report, for purposes of public disclosure in terms of Rule 45 of the SPP Rules, 2010 (as amended from time to time).

2. This certificate is being issued by the Procurement Committee after due confirmation of the Procuring Agency for posting along with the bid evaluation result on the SPPRA's EPAD System in compliance with Rule 45 of the SPP Rules, 2010, read with the Sindh Public Procurement Regulatory Authority's instructions issued vide Policy Letter No. Dir (A&F) / SPPRA/Policy-01/2019-20/0433 dated 20th August, 2019.

3. By issuance of this certificate, the Procurement Committee further advises the Procuring Agency to ensure that, in case Bidder's complaint is received hereafter relating to the Procurement Contract award, the same shall be addressed in a judicious and timely manner, strictly in accordance with the SPP Rules, 2010 (as amended from time to time), along with all applicable instructions / guidelines issued thereunder.

(FAWAD JUNEJO)
Section Officer (General)
SGA&CD, Govt. of Sindh
(Member)

(MUHAMMAD ALI SHAIKH)
Deputy Secretary (Admn & Accounts)
Finance Department, Govt. of Sindh
(Chairman)

(TAHIR KHAN)
Assistant Engineer (PBSD-V)
Works & Services Department, Govt. of Sindh
(Member)

(MUHAMMAD UMER QURESHI)
Section Officer (CTC)
Finance Department, Govt. of Sindh
(Member / Secretary)

(MUHAMMAD AFZAL MEMON)
Section Officer (Admn-II)
Finance Department, Govt. of Sindh
(Member)

FINANCE SECRETARY
(Head of the Procuring Agency)



Government of Sindh
Sindh Public Procurement Regulatory Authority



No Dir(A&F)/SPPRA/Policy-01/2019-20/ 0433

Karachi, dated: 20th August, 2019

1. The Chairperson, Planning & Development Board, Government of Sindh, Karachi.
2. The Chairman, Enquiries, Anti-Corruption Establishment, SGA&CD, Karachi.
3. The Senior Member Board of Revenue Sindh, Hyderabad.
4. The Principal Secretary to Governor Sindh, Karachi.
5. The Principal Secretary to Chief Minister Sindh, Karachi.
6. The Chairman, Chief Minister's Inspection Team, Karachi.
7. The Registrar, High Court of Sindh, Karachi.
8. The Administrative Secretaries (All) Government of Sindh, Karachi.
9. The Secretary, Provincial Assembly of Sindh, Karachi.
10. The Chairman, Sindh Revenue Board, Karachi.
11. The Accountant General Sindh, Karachi.
12. The Secretary Provincial Ombudsman Sindh, Karachi.
13. The Inspector General of Police Sindh, Karachi.
14. The Inspector General of Prisons Sindh, Karachi.
15. The Director General, Sindh Civil Services Academy, Karachi.
16. The Commissioner / Deputy Commissioners (All in Sindh).
17. The Registrar, Sindh Services Tribunal, Karachi.
18. The Secretary, Sindh Public Service Commission, Hyderabad.
19. The Head of Autonomous Bodies / Semi-Autonomous Bodies (All in Sindh).
20. The Chief Engineers / Superintendent Engineers (All in Sindh).
21. The Metropolitan Commissioner, Karachi Metropolitan Corporation, Karachi.

SUBJECT: COMPLIANCE OF SINDH PUBLIC PROCUREMENT (SPP) RULES, 2010

It is to inform that Sindh Public Procurement Rules, 2010 focus on transparency, value for money, efficiency and accountability; therefore, disclosure of information is critical for ensuring that the bidding process is objective, fair and transparent. Rule-31(5, 6 & 7) of Sindh Public Procurement Rules, 2010 stipulate as under:

"31. Mechanism for Redressal of Grievances

(5) The complaint redressal committee shall announce its decision within seven days and intimate the same to the bidder and the Authority within three working days. If the committee fails to arrive at the decision within seven days, the complaint shall stand transferred to the Review Committee which shall dispose of the complaint in accordance with the procedure laid down in rule 32, if the aggrieved bidder files the review appeal within ten (10) days of such transfer.

(6) The Procuring Agency shall award the contract after the decision of the complaint redressal committee;

(7) Mere fact of lodging of a complaint shall not warrant suspension of the procurement proceedings;

Provided that in case of failure of the complaint redressal committee to decide the complaint, the procuring agency shall not award the contract, until the expiry of appeal period or the final adjudication by the Review Committee.

2. However, it has been observed that most of the procuring agencies do not conduct meetings of the complaint redressal committees upon receipt of the complaint, which is blatant violation of Rule-31 of SPP Rules, 2010.

3. It is therefore, necessary that the procuring agencies under your administrative control may be directed to upload the certificate duly signed by the Procurement Committee and Head of Procuring Agency certifying therein that complaints received have been resolved and uploaded on the website of the Authority or the procuring agency / complaint redressal committee has not received any complaints related to the instant procurement process, as the case may be. This certificate must be uploaded on the website of the Authority at the time of hoisting of bid evaluation report and contract documents.

4. It may be noted that in terms of Section 2(i) of Sindh Public Procurement Act, 2009 procurement in contravention of any provision of SPP Act, 2009, or Rules, 2010, regulations, orders or instructions made there under or any other law in respect of, or relating to, public procurement may render the procurement process as a Mis-procurement.

Tameez Khero
20/09/17
(Tameezuddin Khero)
Managing Director

Copy forwarded for information to:

- The Deputy Secretary (Staff) to Chief Secretary Sindh, Karachi.
- The PS to Minister, Excise, Taxation and Narcotics, Additional Parliamentary Affairs Department / Chairman, SPPRA Board, Karachi.
- The Members SPPRA Board, (All).



NO. FD (CTC-I) 03(01)/2025-2026
GOVERNMENT OF SINDH
FINANCE DEPARTMENT
Karachi dated the 26th September, 2025

CERTIFICATE FOR VERIFICATION OF BID SECURITY

Reference: Invitation for Bids (the 'IFB') issued by the Government of Sindh, Finance Department (the 'Procuring Agency') through publication in national dailies: English Dawn, Urdu Express and Sindhi Sobh on 17th, 18th and 19th August, 2025 respectively along with Notice Inviting Tender (NIT) and the corresponding Bidding Document dated 15th August, 2025, uploaded on the Procuring Agency and e-Procurement System of SPPRA EPADS under ID # EPADS-S-25080301, for solicitation of bids from eligible bidders for "Provision of Janitorial Services with Cleaning Consumables & Equipment for the Multi-Storey Building No. 6, Finance Complex, A.K Lodhi Block, Sindh Secretariat, Karachi" (the 'Assignment'), in accordance with the Sindh Public Procurement Rules, 2010 (as amended from time to time).

It is hereby certified that the Procuring Agency has verified the Bid Security instrument submitted by the Bidder in response to the Assignment's NIT, in compliance with Rule 37(3) of the Sindh Public Procurement Regulatory Authority Rules, 2010 (as amended from time to time).

2. The Bid Security of the Bidder has been duly verified. Habib Metropolitan Bank, Shahrah-e-Faisal Branch (12), Karachi has confirmed that the instrument bearing no. 18240099 of Rs. 1,550,000.00/- (Rupees: One Million Five Hundred Fifty Thousand only) has been issued by the said branch from the account of Swift Property Management Services (Pvt.) Ltd. The verification was received on 25.09.2025 and the said Bid Security has been confirmed as a genuine instrument.

3. This certificate is issued by the Procuring Agency for uploading along with the Evaluation Result on the SPPRA-EPAD System, in compliance with Rule 45 of the SPPRA Rules, 2010 read together with the Sindh Public Procurement Regulatory Authority's Instructions circulated vide Policy Letter no. MD/SPPRA/Policy Letters/23-24/0258, dated 16th October, 2023.


SECRETARY FINANCE
Head of Procuring Agency



NO.FD (CTC-I)03(01)/2025-2026

GOVERNMENT OF SINDH

FINANCE DEPARTMENT

Karachi dated the 22nd September, 2025

Ph. No: 021-99222113

To,

The Branch Manager,
Habib Metropolitan Bank Ltd,
Address: Shahrah-e-Faisal Branch (12),
Karachi.

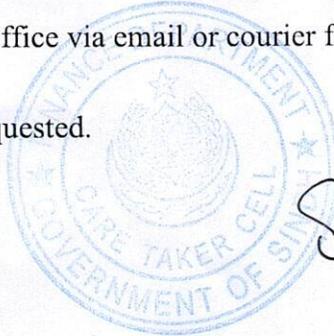
Subject:

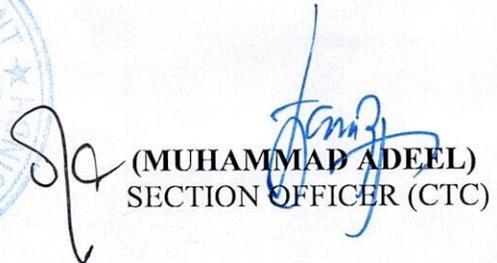
VERIFICATION OF PAY ORDER SUBMITTED BY THE BIDDER AS BID SECURITY IN THE TENDER FOR PROVISION OF JANITORIAL SERVICES WITH CLEANING CONSUMABLES & EQUIPMENT FOR THE MULTI-STOREY BUILDING OF GOVERNMENT OF SINDH, FINANCE DEPARTMENT (SECRETARIAT) KARACHI

Please refer to the subject noted above and to enclose herewith a copy of Pay order with the following details:

Sr. no	Pay Order No.	Pay Order Amount	Date	Bidder's name
1.	18240099	Rs. 1,550,000.00/-	26.08.2025	M/s. Swift Property Management Services (Pvt.) Ltd

- It is therefore requested to kindly verify the genuineness of the said Pay Order (*copy enclosed*) and intimate this office via email or courier for further necessary action in the matter.
- An early action is requested.




(MUHAMMAD ADEEL)
SECTION OFFICER (CTC)

Address: Room No. 171, Ground Floor Finance Department, Government of Sindh, Building No. 06, Sindh Secretariat A.K Lodhi Block, Kamal Ataturk Road, Karachi.

Email: procurementfd@finance.gos.pk

Pay Order NO 18240099 for 1,550,000/-
Fug - Drawing & Disbursing Officer
Private:
Pay order copy. fyosoh naba 2
verified



Account Payee only

HABIB METROPOLITAN BANK LTD.

Shahrah-e-Faisal Branch
Branch Code : 12

P.O No. 18240099
Stationery/Ref. No. 18240099

Date : 20/08/25

TEAR OFF HERE

Pay to DRAWING & DISBURSING OFFICER FINANCE DEPARTMENT or Order
GOVERNMENT OF SINDH

PKR ***1,550,000.00***

Rupees one million five hundred and fifty thousand only



(Handwritten signature)

Please do not write below this line

Signature of Signatory Mustafa
Attorney No. PA # B-311

Signature of Signatory Siddique
Attorney No. PA # B-1911

Shoaib Mansoor Siddique
PA # B-1911

⑈ 18 24.00 99 ⑈ 06 1.00 1 2 ⑈ 0000000000000000 4.86 99 ⑈ 0 20 ⑈

Account Payee only

HABIB METROPOLITAN BANK LTD.

Shahrah-e-Faisal Branch
Branch Code : 12

P.O No. 18240099

Stationery/Ref. No. 18240099

TEAR OFF HERE

Pay to DRAWING & DISBURSING OFFICER FINANCE DEPARTMENT or Order
GOVERNMENT OF SINDH

Date :

D	2	P	6	M	0	M	8	Y	2	Y	5
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Rupees one million five hundred and fifty thousand only

PKR ***1,550,000.00***



(Handwritten signature in blue ink)

Signatory
Attorney No. Syed Akber Mustafa
P.A # B-311

Signatory
Attorney No.

(Handwritten signature in blue ink)
Shoaib Mansoor Siddiqui
PA # B-1911

Please do not write below this line

⑈ 18 240099 ⑈ 06 400 1 21:0000000000000000 486 99 ⑈ 0 20,⑈



Swift Property Management Services (Pvt.) Ltd.

Date: 26th August 2025

To
The Finance Department
Government of Sindh
Karachi

Subject: Submission of Pay Order – Bid Security for Tender of Janitorial Services

Dear Sir/Madam,

With reference to the tender for the *Provision of Janitorial Services with Cleaning Consumables and Equipment* for **Multi-Storey Building No. 6, Finance Complex, A.K. Lodhi Block, Sindh Secretariat, Karachi**, we are pleased to submit the required bid security as part of our tender submission.

Please find enclosed herewith a **Pay Order amounting to Rs. 1,550,000/- (Rupees One Million Five Hundred Fifty Thousand Only)**, drawn in favor of "*Drawing & Disbursing Officer, Finance Department, Government of Sindh*", which is equivalent to **5% of the total yearly quoted bid amount**, as per tender requirements.

We trust that our submission meets the required criteria and look forward to a favorable response. Should you need any further information or clarification, please feel free to contact us.

Thank you for your time and consideration.

Yours faithfully,





Government of Sindh
Sindh Public Procurement Regulatory Authority



No. MD/SPPRA/Poletter/23-24/0258

Karachi, dated 16th Oct, 2023

1. The Chairperson, Planning & Development Board, Government of Sindh, Karachi.
2. The Chairman, Enquiries, Anti-Corruption Establishment, SGA&CD, Karachi.
3. The Senior Member, Board of Revenue Sindh, Hyderabad.
4. The Principal Secretary to Governor Sindh, Karachi.
5. The Principal Secretary to Chief Minister Sindh, Karachi.
6. The Chairman, Chief Minister's Inspection Team, Karachi.
7. The Registrar, High Court of Sindh, Karachi.
8. The Administrative Secretaries (All) Government of Sindh, Karachi.
9. The Secretary, Provincial Assembly of Sindh, Karachi.
10. The Chairman, Sindh Revenue Board, Karachi.
11. The Accountant General Sindh, Karachi.
12. The Secretary to Provincial Ombudsman Sindh, Karachi.
13. The Inspector General of Police Sindh, Karachi.
14. The Inspector General of Prisons Sindh, Karachi.
15. The Director General, Sindh Civil Services Academy, Karachi.
16. The Commissioners / Deputy Commissioners (All in Sindh).
17. The Registrar, Sindh Services Tribunal, Karachi.
18. The Secretary, Sindh Public Service Commission, Hyderabad.
19. The Head of Autonomous Bodies / Semi-Autonomous Bodies (All in Sindh).
20. The Chief Engineers / Superintendent Engineers (All in Sindh).
21. The Metropolitan Commissioner, Karachi Metropolitan Corporation, Karachi.

Subject: **COMPLIANCE OF THE SPP RULES, 2010 - VERIFICATION OF BID SECURITY AND PERFORMANCE SECURITY INSTRUMENTS**

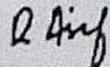
As per Rule-37(3) and 39(4) of the SPP Rules, 2010, it is mandatory for the Procuring Agencies to verify the Bid Security and Performance Security instruments respectively submitted by the bidders in the following form or manner:

Cost of the Bid / Performance Security	Verification by
Upto Rs. 50.00 Million	Issuing Agency
Above Rs. 50.00 Million	Head Office of the issuing Agency

2. Whereas, it has been observed that a large number of the Procuring Agencies do not verify the bid security and performance security instruments submitted by bidder(s) prior to the announcement of bid evaluation result and signing of the contract with successful

bidder(s), respectively. This is not only violation of above mentioned SPP Rules, 2010 but may also result in unnecessary delays in procurements

3. In view of the above, it is requested that all procuring agencies under your administrative control may be directed to verify the Bid Security and Performance Security instruments as per Rules and uploaded the same on SPPRA website along with Bid Evaluation Report (BER) and Contract Documents respectively as per enclosed format in order to avoid the procurement process to be declared as MIs-Procurement under Rule-32(A) of the SPP Rules, 2010 read with Section 2(l) of SPP Act, 2009.


(Rubina Asif)
Managing Director

Copy for information to:-

- Managing Directors, Federal PPRA, KPK PPRA, Punjab PPRA, GB PPRA.
- The Director General (Audit) Sindh, Karachi.
- The Accountant General Sindh, Karachi.
- The Deputy Secretary (Staff) to Chief Secretary Sindh, Karachi.
- All Members of SPPRA Board.
- PS to Chairman SPPRA Board.
- Assistant Director (IT), SPPRA with a request to upload on SPPRA Website (www.pprasindh.gov.pk) and Face Book page (facebook.com/PPRASindh).