



Ph: 021-99222113

NO.F.D (CTC-I)/03(06)/2025-2026
GOVERNMENT OF SINDH
FINANCE DEPARTMENT

Karachi dated the 11th May, 2026

To

The Managing Director,
M/s. New Traders.
Address: Off A-130, 3rd Floor, St-7, Block-H,
North Nazimabad, Karachi.
Cell No: 0333-2119611

SUBJECT: LETTER OF INTENT FOR BID / AWARD OF CONTRACT

References are made to the:

- a. Invitation for Bids (the 'IFB') issued by the Government of Sindh, Finance Department (the 'Procuring Agency' published in the national dailies: The Daily Times News, Daily Jang and Sobh dated 25th / 26th February, 2026 respectively (the 'NIT') and subsequently posted along with the IFB Document dated 24th February, 2026 (the 'Bidding Document') on the Procuring Agency's website and SPPRA EPADS under ID Nos. EPADS-S-26020728998, EPADS-S-26020728999 and EPADS-S-26020729000 for solicitation of bids from eligible bidders in respect of "Procurement of Miscellaneous Items for the Offices of Finance Department, Government of Sindh, Secretariat, Karachi" (the 'Assignment'), in accordance with the SPP Rules, 2010 (As amended from time to time).
- b. Bid submitted for **Category-A (LOT-I / LOT-II / LOT-III)** by M/s. New Traders (the 'Bidder') in response to the Assignment's IFBs Notice mentioned above.
- c. Evaluation Reports communicated to the Bidders by the Procuring Agency through dated 04th May, 2026 and posted the same on the FD website & EPADS at ID # EPADS-S-26020728998, EPADS-S-26020728999 and EPADS-S-26020729000 posted on 04.05.2026.

2. The undersigned is directed to refer to the subject, including references thereunder, captioned above and to communicate that the Procuring Agency, pursuant to the recommendation of the Procurement Committee and with the approval of Competent Authority i.e., Secretary Finance, has been pleased to accept /approve your bid submitted for the items / goods attached at **Annexure-I (LOT-II: Customized Printing Articles)** in accordance with the criteria as well as other terms and conditions laid down in the bidding document

3. The Bidder is, therefore, advised to furnish the following documents in pursuance of the Bidding Document.

- a. Performance Security equivalent to 05% of the total contract / bid price in the shape of pay order or demand draft or bank guarantee, issued by a scheduled bank in Pakistan, in favor of the 'Section Officer (CTC), Finance Department, Government of Sindh' in the prescribed manner and format, within seven (7) business days, reckoned from the date of receipt of this letter, as required under Instructions to Bidders (ITB) Clause - 42.1 of the bidding document; and

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11/5/26
MUHAMMAD UMER QURESHI
Section Officer (CTC)
Finance Department
Government of Sindh

- b. Contract or Agreement affixed e-stamp duty equivalent to 0.35% of the Contract / Bid Price or any other applicable rates prevailing on the Agreement's registry date as required ITB Clause 41.2 of the bidding document read together with Section-15 (A) of the Stamp Act, 1989 (Amended from time to time), **(a copy of draft contract is enclosed).**
- c. Integrity pact on stamp paper duly signed & stamped by the authorized person of the bidder in terms of Rule 89 of SPP Rules, 2010 (As amended from time to time) **(Format of Integrity pact is enclosed).**
4. The Bidder is further advised to confirm in writing, within **five (5) days**, reckoned from the date of receipt of this letter, its acceptance of matters set out herein, and its willingness to execute the Contract in the form enclosed to this letter.
5. The obligations on the Bidder under this letter shall be legally binding and of contractual nature until signing the Contract.
6. The Bidder's failure to provide a written acceptance or furnish the Performance Security within the prescribed time or sign the Contract may result in cancellation of this letter and forfeit the Bidder's bid security submitted along with the bid.
7. This letter shall be construed and interpreted in accordance with and governed by laws of Pakistan, and the courts of appropriate jurisdiction in the province of Sindh shall have exclusive jurisdiction over all disputes or matters arising out of or relating to this letter.



(MUHAMMAD UMER QURESHI)
SECTION OFFICER (CTC)

NO.F. D (CTC-I)/03(06)/2025-2026

Karachi dated the 11th May, 2026

A copy is forwarded for information to the:

1. P.S to SFS (Admn/SR), Finance Department, Government of Sindh, Karachi.
2. P.S to AFS (Admn), Finance Department, Government of Sindh, Karachi.
3. P.S to D.S (Admn & Accounts), Finance Department, Government of Sindh, Karachi.
4. Office Copy.

Address: Room No. 171, Care Taker Cell, Ground Floor Finance Department, Government of Sindh,
Building No. 06, Sindh Secretariat A.K Lodhi Block, Kamal Atta-Turk Road, Karachi-Pakistan
E-mail: procurementfd@finance.gos.pk

ANNEXURE-I:

Sr. No	Goods Description	Per month Quantity	Total Quantity (For 12- months)	Total Bid in PKR (Inclusive all Taxes)	
				Unit Price	Total Amount
1.	File Covers (Green Color)	3750-Nos	45000-Nos	30/-	1,350,000/-
2.	File Covers (White Color)	1000-Nos	12000-Nos	45/-	540,000/-
3.	File Covers with inner pocket (White).	1000-Nos	12000-Nos	50/-	600,000/-
4.	File Boards	1250-Nos	15000-Nos	60/-	900,000/-
5.	Notepad Diary with spiral binding (small)	125-Nos	1500-Nos	200/-	300,000/-
6.	Notepad diary with spiral binding (medium)	125-Nos	1500-Nos	300/-	450,000/-
7.	Envelopes (White Color) Size 9 x 4	1000-Nos	12000-Nos	4.50/-	54,000/-
8.	Envelopes (White Color) Size 11 x 5	2000-Nos	24000-Nos	6.50/-	156,000/-
9.	Envelopes (White Color) Size 12 x 10 (A4)	1000-Nos	12000-Nos	12/-	144,000/-
10.	Envelopes (White Color) Size 11 x 15 (File Size)	200-Nos	2400-Nos	16/-	38,400/-
Total Bid Price (Inclusive of the applicable taxes & duties):					4,532,400/-



MUHAMMAD UMER QURESHI
SECTION OFFICER (CTC)

Address:

Room No. 171, Care Taker Cell, Ground Floor Finance Department, Government of Sindh,
Building No. 06, Sindh Secretariat A.K Lodhi Block, Kamal Atta-Turk Road, Karachi-Pakistan
E-mail: procurementfd@finance.gos.pk