



NO.F.D (CTC-I) / 03(01) / 2025-2026  
GOVERNMENT OF SINDH  
FINANCE DEPARTMENT

Ph: 021-99222113

Karachi dated the 15<sup>th</sup> August, 2025

To,

The Director (Advertisement),  
Information Department,  
Government of Sindh  
Karachi.

**Subject: TENDER FOR THE PROVISION OF JANITORIAL SERVICES WITH CLEANING CONSUMABLES & EQUIPMENT FOR THE MULTI-STOREY BUILDING NO. 6, FINANCE COMPLEX, A.K LODHI BLOCK, SINDH SECRETARIAT, KARACHI.**

I am directed to refer to the subject noted above and to enclose herewith Seven (07) copies of subject Tender Advertisement for the publication in Three (03) leading daily newspapers English, Urdu & Sindhi i.e., Daily English 'Dawn'; Daily Urdu 'Jang / Express'; Daily Sindhi 'Kawish' latest by 16<sup>th</sup> August, 2025.

2. It is, therefore requested that each copy of above said newspapers having above advertisement may kindly be furnished to this department for record.

Encl. As above

(MUHAMMAD ADEEL)  
SECTION OFFICER (CTC)

NO.F.D. (CTC-I) 03(01) / 2025-2026

Karachi dated the 15<sup>th</sup> August, 2025

A copy is forwarded for information & necessary action to: -

1. The Accountant General Sindh, Karachi.
2. The R.O to Secretary to Government of Sindh, Finance Department, Karachi.
3. The P.S to SFS (Admn/Sr), Finance Department, Government of Sindh, Karachi.
4. The P.S to AFS (Admn), Finance Department, Government of Sindh, Karachi.
5. The P.S to DS (Admn & Accounts), Finance Department, Government of Sindh, Karachi.
6. The Chief Information Officer, Information Management Unit, Finance Department, Government of Sindh, with the request to hoist the same NIT & Bidding Document on the Official website of Finance Department, Govt. of Sindh.
7. The Office Concerned Copy.

(MUHAMMAD ADEEL)  
SECTION OFFICER (CTC)



15/8/25  
15/8/25

15/8/25

15/8/25

15/8/25 10 pm

15/8/25



## FINANCE DEPARTMENT GOVERNMENT OF SINDH

### NOTICE INVITING TENDERS

#### PROVISION OF JANITORIAL SERVICES WITH CLEANING CONSUMABLES & EQUIPMENT FOR THE MULTI STOREY BUILDING NO. 6, FINANCE COMPLEX, A.K LODHI BLOCK, SINDH SECRETARIAT, KARACHI

**Procuring Agency:** Finance Department, Government of Sindh

**Reference No:** FD (CTC-I) / 03 (01) / 2025-2026

**Date:** 16<sup>th</sup> August, 2025

Government of Sindh (the 'Government') has allocated the funds towards strengthening operational activities support to the Finance Department (the 'Procuring Agency'), which it intends to apply part of the proceeds of this anticipatory funding towards the eligible payments under the Service Contract mentioned below:

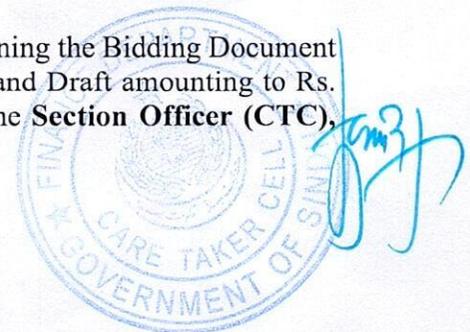
Sr. No.	Description	Requirement of Manpower / Janitors	Duration of Agreement	Working Hours / Days of Janitorial Services
1.	Provision of Janitorial Services with Cleaning Consumables & Equipment for the Multi Storey Building No. 6, Finance Complex, A.K Lodhi Block, Sindh Secretariat, Karachi.	01-Supervisor 25-Manpower / Janitors (23-Males / 02-Females)	03-Years	8:00 am to 6:00 pm (05-Days a week)

2. Procuring Agency now invites sealed Bids from the eligible Bidders having registration with relevant Tax and Professional bodies and having atleast one (1) operational office in Karachi City for the provision of the Janitorial Services (inclusive Manpower / Janitors, Consumables & Equipment) on **Complete Package Basis** for the Multi-Storey Building No. 6, Finance Complex, A.K Lodhi Block, Sindh Secretariat, Karachi for the period of **Three (03) Years** from the date of signing of Service Agreement, in accordance with the SPP Rules, 2010 (As Amended from time to time), **provided that the continuation of the Service Agreement for the 02<sup>nd</sup> & 3<sup>rd</sup> year will be subject to the satisfactory Performance of the Contractor / Service Provider as per the Key Performance Indicators (KPIs), as further details specified under the Bidding Document.**

3. The **Procurement Procedure** will be conducted through an open National Competitive Bidding using **Quality and Cost Based Selection (QCBS)** method as specified under SPP Rules, 2010, and is open to all the Eligible Bidders, as defined under the Bidding Document.

4. The Service Contract will be awarded to the **Most Advantageous Bidder** attaining the highest combined weighted Technical and Financial Score according to the criteria outlined under the Bidding Document.

5. The prospective Bidders may seek further information by obtaining the Bidding Document upon submitting a written application along with a Pay-Order / Demand Draft amounting to Rs. 1,500/- (Rupees: One Thousand & Five Hundred only) in favor of the **Section Officer (CTC)**,



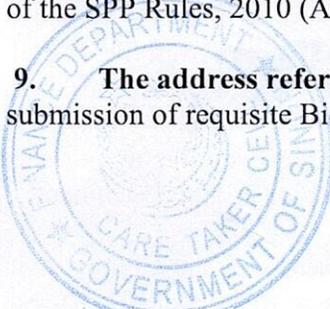
**Finance Department, Government of Sindh** from the Procuring Agency's Office, addressed below, with effect from **16<sup>th</sup> August, 2025** till **02<sup>nd</sup> September, 2025** or downloading it the same from the websites of the Procuring Agency <https://finance.gos.pk/> or SPPRA <https://portalsindh.eprocure.gov.pk/#/> .

6. Bids containing requisite or supporting documents must be submitted **electronically** and Bidders shall have only option to submit their Bids on or before **11:00 am** on **03<sup>rd</sup> September, 2025** through designated e-procurement system i.e., E-Pak Acquisition and Disposal System (EPADS) of Sindh Public Procurement Regulatory Authority, by registering their company / organization in advance at <https://portalsindh.eprocure.gov.pk/#/> prior to the bid opening date. **Physical bids neither be allowed nor be accepted.** Late Bids will be rejected. Bids will be publicly opened in the presence of the Bidders' designated representatives who may choose to be present in person at the address specified under the Bidding Document at **12:00 noon** on **03<sup>rd</sup> September, 2025**. However, in case of a Public Holiday or any unforeseen event on the Bids' opening date, the bids shall be considered and opened on the next Business Day at the same time and venue.

7. All the bids shall remain valid for a period of Ninety (90) days effective from the Bids' opening date and must be accompanied by a corresponding **Bid Security equivalent to 5% of the total quoted bid in the shape of Pay Order/ Demand Draft/ Bank Guarantee**, valid for a period of twenty-eight (28) days beyond the Bid validity period, issued by a scheduled bank of Pakistan in favor of '**Drawing & Disbursing Officer, Finance Department, Government of Sindh**'. However, the original Bid Security instrument as a part of Financial Bid shall be required **Physically** in a separate sealed envelope from all the prospective Bidders on or before Bid's opening date and a copy of the same instrument without disclosing the Bid Security amount, to be required electronically in a Technical Bid as well. Non-compliance will cause the rejection of the respective Bid(s).

8. The Procuring Agency reserves the right to reject any or all Bids or cancel the Bidding Process, in whole or in part, at any time before accepting a Bid(s), subject to the relevant provisions of the SPP Rules, 2010 (As amended from time to time).

9. **The address referred to above** for issuance of the Bidding Document (if required to) and submission of requisite Bid Security is mentioned below.



(MUHAMMAD ADEEL)  
SECTION OFFICER (CTC)  
For Secretary to Government of Sindh

**Address:**

**Room No. 171, Care Taker Cell-I, Ground Floor, Finance Department, Government of Sindh, Building No. 06, A.K Lodhi Block, Sindh Secretariat, Kamal-Attaturk Road, Karachi, Pakistan.**

**Telephone No: +92-21-99222113**

**Website: [www.finance.gos.pk](http://www.finance.gos.pk)**

**E-mail: [procurementfd@finance.gos.pk](mailto:procurementfd@finance.gos.pk)**