



Karachi dated the 14<sup>th</sup> May, 2025

Subject: **MINUTES OF THE MEETING – SUBMISSION / OPENING OF THE BIDS REGARDING THE TENDER FOR THE ‘PROCUREMENT OF CUSTOMIZED LEATHER BAGS FOR THE PACKING OF BUDGET 2025-2026 KITS’.**

A meeting of the Procurement Committee (the ‘Committee’) constituted vide Finance Department, Government of Sindh (the ‘Procuring Agency’) Notification dated 15<sup>th</sup> April, 2025 in respect of the Procurement of Customized Leather Bags for packing of Budget 2025-2026 Kits (the ‘Assignment’) using the annual budgetary allocation was held on **Wednesday, 14<sup>th</sup> May, 2025 at 12:00 noon** under the Chairmanship of Additional Finance Secretary (Admn/Sr) in his office at 06<sup>th</sup> Floor, Finance Complex, building no. 06, for opening of the Bid(s) publicly under Single Stage- One Envelope Procedure in accordance with the Rule-46(1) of the Sindh Public Procurement Rules, 2010 (the ‘SPP Rules’).

2. At the outset, the Procuring Agency, with the direction of Chairman of the Procurement Committee, has Co-opted following two technical members with adequate technical knowledge and expertise in the subject field for providing only technical input to the Committee, provided that both co-opted members shall have no voting rights.

- |      |  |                                 |
|------|--|---------------------------------|
| i.)  | <b>Muhammad Farooq</b><br>M/s. Muhammad Farooq Leather,<br>Zainab Market, Abdullah Haroon Road<br>Saddar, Karachi. | <b>Co-opted Member / Expert</b> |
| ii.) | <b>Waseem Abbas</b><br>M/s. Abbas Brothers Tannery,<br>Korangi Industrial Area, Karachi                            | <b>Co-opted Member / Expert</b> |

3. The Chair initiated the meeting by welcoming the participants and after affixation of signatures at the attendance sheet by the Committee and Co-opted members (**Annexure-I**), the Chairman of the Committee requested the Secretary / Deputy Secretary (Admn & Accounts) to brief the forum on the Assignment’s bidding process before opening the bid(s) on SPPRA-EPADS at the scheduled time prescribed under the Bidding Document.

4. The Secretary explained the forum that the Procuring Agency, pursuant to the approval of the Committee of the Bidding Document, floated the Notice Inviting Tenders (NIT) in three (03) widely circulated leading dailies of English ‘Dawn’, Urdu ‘Express’ & Sindhi ‘Kawish’ vide INF/KRY No. 1279/25 dated 25<sup>th</sup> / 27<sup>th</sup> April, 2025 and same were posted along with the Bidding Document on the websites of the Procuring Agency and SPPRA-EPADS at ID # EPADS-S-250492166 on 24.04.2025 as per proviso of SPP Rule-17(1A) read sub-rules (2) (3) & (4) followed by SPP Rule-18 ibid.

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**MF LEATHER**  
Proprietor



  
**Abbas Brothers Tannery**  
Proprietor





5. In response of the advertisement, one bidder namely M/s. New Traders registered its firm by purchased the Bidding Document upon submission of non-refundable tender fee of Rs. 2,000/- (Rupees: Two Thousand only) in shape of Pay Order vide no. 02295207 dated 30.04.2025 (Dubai Islamic Bank-0054).

6. Accordingly, the Procuring Agency, till the cut-of date and time for Bids' submission as of **14<sup>th</sup> May, 2025 till 11:00 am**, has received only one bid electronically via SPPRA-EPADS from the similar Bidder namely; M/s. New Traders and the same bid was opened by the Procurement Committee on the stipulated time period as mentioned in the NIT & Bidding Document i.e., **14<sup>th</sup> May, 2025 at 12:00 noon**.

7. Initially, in terms of SPP Rule-41(5), the Committee read aloud the name of bidder whose bid received through e-Procurement System of SPPRA and thereafter downloaded the bid, both Technical & Financial from the SPPRA-EPADS in presence of representative of the bidder, who present there to witness his opening sealed bid in terms of SPP Rule-46(1)(b)(c) read with SPP Rule-41(4) ibid and the authorized representative of the said bidder also signed the attendance sheet (**Annexure-II**) in terms of Rule-41(6) of SPPRA, 2010 (As amended from time to time).

8. After that, the Chair encircled the bid price and the Committee signed the bid documents of the bidder and announced the item details to be required in the tender as tabulated under: -

Sr. No	Details of Goods / Item to be required in the Tender. (On Lum-sump Basis)
1.	Customized Leather Bags with foil embossing: 600-Leather Bags

9. The Committee during the meeting directed the Procuring Agency to get the test done of the Leather Bag sample submitted the Bidder, from PCSIR Laboratory, Govt. of Pakistan and furnish the report of the same to the forum in the next meeting of the Procurement Committee. It was also decided in the meeting that due to participation of single bidder, the quoted rates of said bidder shall be verified / compared from financial estimates as well as from the local market in terms of SPP Rule-48 and any other clarification during the evaluation process, would be asked as Clarification Document by the Bidder in terms of SPP Rule-43 and ITB Clause 26.1 & 26.2 (read in conjunction with all the relevant conditions / notes contained under the Bidding Document) collectively the '**Clarification Provisions**'.

10. The Chair concluded that any further information related to this bid would be communicated timely and the meeting notice for finalization of bid assessment and preparation of Bid Evaluation Report will be issued upon receipt of PCSIR Test Report, so that the Committee may be proceeded for further assessment of the submitted proposal as per the qualification & technical specification criteria specified under the Bidding Document.

11. Given the above suggestions, the meeting with the permission of the Chair adjourned with the vote of thanks to all those present in the gathering with the decision to finalize the bidding process after thorough appraisal and due diligence of codal formalities in the next meeting at the same venue.

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**MF LEATHER**  
Proprietor

Abbas Brothers Tannery  
Proprietor



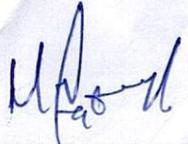
(FAWAD JUNEJO)  
**Section Officer (General)**  
SGA&CD, Govt. of Sindh  
(Member)



(YASEEN QURBAN)  
**Additional Finance Secretary (SR/Admn)**  
Finance Department, Govt. of Sindh  
(Chairman)



(MUHAMMAD ALI SHAIKH)  
**DS (Admn & Accounts)**  
Finance Department, Govt. of Sindh  
(Member / Secretary)



(MUHAMMAD FAROOQ)  
(Co-Opted Member / Expert)



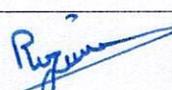
(WASEEM ABBAS)  
(Co-opted Member / Expert)

**BIDDER'S ATTENDANCE SHEET**

**OPENING OF SEALED BIDS IN RESPECT OF THE TENDER FOR PROCUREMENT OF CUSTOMIZED LEATHER BAGS FOR THE PACKING OF BUDGET 2025-2026 BOOKS & OTHER RELATED MATERIAL**

**Bid's opening schedule:** Wednesday, Dated: 14<sup>th</sup> May, 2025 at 12:00 Noon

**Venue:** Room No. 119, A.F.S (SR/Admn) Office at 06<sup>th</sup> Floor, A.K Lodhi Block, Building No. 06, Finance Department Government of Sindh, Sindh Secretariat, Kamal-Atta-Turk Road, Karachi

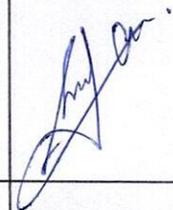
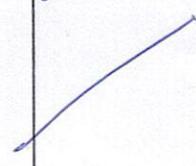
Sr.#	Name of Firm / Bidder	Authorized / focal person name with designation	CNIC No.	Valid Contact No with e-mail Address	Signatures as per CNIC
1.	NEW TRADERS	Rizwan Ali M/Man	42101307 5148-3	03332119611	
2.					
3.					
4.					
5.					

**MEETING OF THE PROCUREMENT COMMITTEE FOR OPENING OF BIDS REGARDING THE TENDER FOR PROCUREMENT OF CUSTOMIZED LEATHER BAGS FOR THE PACKING OF BUDGET 2025-2026 BOOKS & OTHER RELATED MATERIAL**

**ATTENDANCE SHEET**

Wednesday, Dated: 14-05-2025 at 12:00 Noon

Venue: A.F.S (SR/Admn) Office at 06<sup>th</sup> Floor, A.K Lodhi Block, Building No. 06, Finance Department Government of Sindh, Kamal-Atta-Turk Road Karachi

Sr.#	Name of Officer	Officer Designation & Department	Signatures
1.	Yaseen Qurban	<b>Additional Finance Secretary (SR/ Admn)</b> Finance Department, Government of Sindh. (Chairman)	
2.	Muhammad Ali Shaikh	<b>Deputy Secretary (Admn &amp; Accounts)</b> Finance Department, Government of Sindh. (Member)	
3.	Fawad Junejo	<b>Section Officer (General)</b> SGA&C Department Government of Sindh (Member)	
4.	M. Faarooq	Co-Opted Member / Expert	
5.	Wasim Abbas	Co-Opted Member / Expert	
			



NO.F.D. (CTC-I) 03(04)/ 2024-2025

GOVERNMENT OF SINDH

FINANCE DEPARTMENT

Karachi dated the 22<sup>nd</sup> May, 2025

Subject: **MINUTES OF THE MEETING – EVALUATION OF BID (TECHNICALLY & FINANCIALLY) REGARDING THE TENDER FOR “PROCUREMENT OF CUSTOMIZED LEATHER BAGS FOR THE PACKING OF BUDGET 2025-2026 KITS**

A meeting of the Procurement Committee (the ‘Committee’), in follow up the first meeting was held on **Wednesday the 21<sup>st</sup> May, 2025 at 11:00 am** under the Chairmanship of the Additional Finance Secretary (Sr/Admn) with the agenda to evaluate the bid and finalize the bidding process in accordance with SPPRA Rules 2010 (the ‘Rules’), vide attendance sheet at **Annexure-I**.

2. As per decision of the Committee in the last meeting dated 14.05.2025, wherein it was unanimously decided to lab test the leather bag sample of the bidder from PCSIR Laboratory in order to compare the technical specification of the bidder’s quoted sample with the tender specification and to make the evaluation report clear and transparent.

3. Accordingly, the Procuring Agency furnished the lab test report received from PCSIR Laboratory in front of Committee for perusal and further necessary decision in the matter.

4. The Committee then commenced the evaluation process by calculated the Bid Security of the Bidder as required, equal to 03% of the total quoted bid price and prepared a comparative statement of the bid opened and announced in the meeting dated 14.05.2025.

**COMPARATIVE STATEMENT OF THE BID ANNOUNCED**

Description of Goods	Quantity	Name of Bidder	Bid Quoted in PKR (Inclusive of Taxes)	Bid Security in PKR (3% of Quoted Bid)	Pay Order No.
Customized Leather Bags with Foil embossing (Black Color)	600-Bags	New Traders	20,007,000/-	610,000.00/-	02295208 (Dubai Islamic Bank)

**The comprehensive detail of the financial bid enclosed herewith minutes at Annexure-II**

5. During the scrutiny process, the Committee also checked computational errors to correct the same. However, the Committee not found any arithmetical error. The Committee then undertook the bidder’s post-qualification assessment to check and confirm the substantial responsiveness to the terms and conditions of the bidding document. Based on assessment, the Committee found M/s. New Traders as qualified bidder considering the evaluation criteria and other terms and conditions set forth under the bidding document (**refer to the Bidder Qualification Report at Annexure-III**).

6. Resultantly, the Committee undertook the further assessment of the bidder’s quoted goods’ specification to check its conformance with the technical requirements mentioned in the bidding document and as per the report received from PCSIR Laboratory and found the bid substantially compliant with the required specification of the tender (**refer to the Goods Specification Conformance and Compliance Report at Annexure-IV**).

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7. The Committee also approached to seek / confirmation of the bid price of the bidder through comparing with the financial estimates specified under the Annual Procurement Plan 2024-2025 as well as by using market price tool and based on comparison, the Committee in terms of SPP Rule-48 were of the views to accepted the bid price quoted by the bidder being comparatively below to the financial estimates as well as from the market prices.

8. Accordingly, upon completing the evaluation process, the Committee declared the bidder namely; M/s. New Traders as technically & financially qualified bidder, whose bid publicly opened on 14.05.2025 and found its total quoted bid PKR. 20.007 million (inclusive of all applicable taxes and delivery charges) (the '**Bid Price**'), acceptable as per proviso of SPP Rule-48 and by following the said rule, for comparing the Bid Price competitiveness, the Committee considered financial estimates and Market Price tool technique.

9. Subsequently, the Committee prepared the Bid Evaluation Report in terms of SPP Rule-45 (refer to the **BER at Annexure-V**) pursuant to which the Bid submitted by the Bidder along with '**No Complaint Certificate**' (refer to **NCC at Annexure-VI**) in compliance with the instruction of the SPPRA circulated vide Policy Letter no. Dir. (A&F)/SPPRA/Policy-01/2019-20/0433 dated 20.08.2019 at (**Annexure-VII**) and found M/s. New Traders, the Most Advantageous Bid i.e., a bid that after meeting the eligibility or qualification criteria has been found as substantially responsive to the bidding document in accordance with the qualification criteria and other terms & conditions specified under the bidding document.

10. Based on the results, the Committee recommended the Procuring Agency for award the Contract to **M/s. New Traders** with the total Contract Price of **Rs. 20,007,000/- (Rupees: Twenty Million & Seven Thousand only)** within the bid validity period, subject to redressal of the grievances (if any raised by bidder), verification of the Bid Security of the Bidder and approval of the Competent Authority in terms of SPP Rule-14 and Rule-31 read with Rule-37(3) followed by Rule-45 & Rule-49 as well as in compliance of the SPPR Authority's instructions circulated vide Policy Letter no. MD/SPPRA/Policy Letters/23-24/0258 dated 16.10.2023.

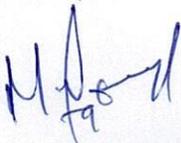
11. The Committee further advised the Procuring Agency to ensure adherence with governed Procurement Rules, including the Policy instructions framed thereunder, as required for compliance during the bidding process, i.e., till awarding Procurement Contract and disclosure of such information through Public Portals.

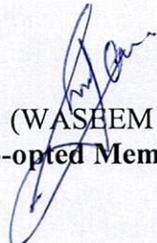
12. The meeting ended with the vote of thanks to and from the chair.

  
(FAWAD JUNEJO)  
**Section Officer (General)**  
SGA&CD, Govt. of Sindh  
(Member)

  
(YASEEN QURBAN)  
**Additional Finance Secretary (SR/Admn)**  
Finance Department, Govt. of Sindh  
(Chairman)

  
(MUHAMMAD ALI SHAIKH)  
**DS (Admn & Accounts)**  
Finance Department, Govt. of Sindh  
(Member / Secretary)

  
(MUHAMMAD FAROOQ)  
(Co-Opted Member / Expert)

  
(WASEEM ABBAS)  
(Co-opted Member / Expert)

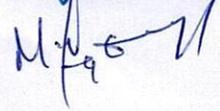
## ANNEXURE-I

### MEETING OF THE PROCUREMENT COMMITTEE FOR EVALUATION OF THE BID REGARDING THE TENDER FOR PROCUREMENT OF CUSTOMIZED LEATHER BAGS FOR THE PACKING OF BUDGET 2025-2026 BOOKS & OTHER RELATED MATERIAL

### ATTENDANCE SHEET

Wednesday, Dated: 21-05-2025 at 11:00 am

Venue: A.F.S (SR/Admn) Office at 06<sup>th</sup> Floor, A.K Lodhi Block, Building No. 06, Finance Department Government of Sindh, Kamal-Atta-Turk Road Karachi

Sr.#	Name of Officer	Officer Designation & Department	Signatures
1.	Yaseen Qurban	<b>Additional Finance Secretary (SR/ Admn)</b> Finance Department, Government of Sindh. <i>(Chairman)</i>	
2.	Muhammad Ali Shaikh	<b>Deputy Secretary (Admn &amp; Accounts)</b> Finance Department, Government of Sindh. <i>(Member)</i>	
3.	Fawad Junejo	<b>Section Officer (General)</b> SGA&C Department Government of Sindh <i>(Member)</i>	
4.	Muhammad Farooq	<b>Co-opted Member / Expert</b>	
5.	Waseem Abbas	<b>Co-opted Member / Expert</b>	

**ANNEXURE-II**

**COMPARATIVE STATEMENT OF THE BID ANNOUNCED FOR THE PROCUREMENT OF  
CUSTOMIZED LEATHER BAGS FOR THE PACKING OF BUDGET 2025-2026 KITS**

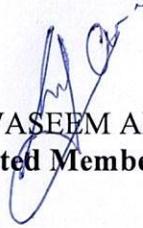
Sr. No	DESCRIPTION OF TENDER	QTY	TENDER BID PRICE (Inclusive of all taxes)	Comparison with Financial Estimates of Annual Procurement Plan 2024-2025	Comparison with Market Prices (Inclusive of all taxes)	
			M/s. New Traders		M/s. Awais Leather Corner	M/s. MF-IMPO Expo Leather
1.	Customized Leather Bags with foil embossing for packing of Budget 2025-2026 Kits	600-Bags	Per Unit Cost Rs. 33,345/- (Rs. 33,345 x 600) = Rs. 20,007,000/-	Estimated Per Unit Cost Rs. 36,000/- (Rs. 36,000 x 600) = Rs. 21,600,000/-	Per Unit Cost Rs. 35,500/- (Rs. 35,500 x 600) = Rs. 21,300,000/-	Per Unit Cost Rs. 36,300/- (Rs. 36,300 x 600) = Rs. 21,780,000/-

  
(FAWAD JUNEJO)  
Section Officer (General)  
SGA&CD, Govt. of Sindh  
(Member)

  
(MUHAMMAD FAROOQ)  
(Co-Opted Member / Expert)

  
(YASEEN QURBAN)  
Additional Finance Secretary (SR/Admn)  
Finance Department, Govt. of Sindh  
(Chairman)

  
(MUHAMMAD ALI SHAIKH)  
DS (Admn & Accounts)  
Finance Department, Govt. of Sindh  
(Member / Secretary)

  
(WASEEM ABBAS)  
(Co-opted Member / Expert)

**BIDDER QUALIFICATION REPORT**

Procurement of Customized Leather Bags with Foil Embossing for Packing of Budget 2025-2026 Kits

Sr. No	Bidding Document's Requirements	M/S. NEW TRADERS	
1.	<b>Nationality:</b> Bidder must have been incorporated or setup in Pakistan as evidenced by its registration documents (Memorandum & Articles of Association or equivalent documents of constitution or association or documents for registration of legal entity as applicable under the law).	Yes (Attached Income Tax Certificate)	
2.	<b>Registration:</b> Bidder must have valid registration with the Federal Board of Revenue for Income Tax and Sales Tax and shall be on active tax payer list (ATL) in Income Tax and General Sales Tax at FBR Portal.	Registration with Income Tax:	Yes
		Registration with GST:	Yes
		<b>ATL Status</b>	
		Income Tax Status:	Yes (Active)
	Sales Tax Status:	Yes (Active)	
3.	<b>Documentary Evidence:</b> Bidder must furnish documentary evidence to demonstrate that the goods it offers meet the requirement specified under Part 2 – Supply Requirements.	Refer to the <b>Goods Specification Conformance and Compliance Report</b>	
4.	<b>Power of Attorney:</b> Bidder must submit a power of attorney, as required by the bidding document, for the authorized person nominated to sign the documents.	Yes (Attached Non-Judicial Stamp Paper as per prescribed format specified under Bidding Document)	
5.	<b>Financial Turnover:</b> Bidder must have an average annual financial turnover not less than equivalent cost of the bid price during the last three (3) years, as verifiable from the financial statements issued by a Certified Chartered Accountant registered with ICAP in Pakistan or as applicable.	<b>Total Bid Price:</b>	<b>20,007,000.00/-</b>
		Three (3) years Financial Statements:	Average Financial Turn over:
		2022: 22,225,564.00/-	22,472,306.33/- (More than equivalent cost of the Bid Price)
		2023: 26,041,370.00/-	
2024: 19,149,984.00/-			
6.	<b>Experience:</b> Bidder must have successfully completed at least Two (2) similar assignments, with each assignment's minimum cost 50% of the estimated cost of the bid price or may have successfully completed one (1) similar nature of assignment, with the assignment cost 80% of the estimated cost of the bid price relating to the supply of goods to any Government or Private Sector Organizations during the last Five (5) years.	<b>Estimated Cost:</b>	<b>21,600,000.00/-</b>
		Yes (Attached Two (02) requisite documentary proofs having 50% of the estimated cost of the bid price completed during the Year 2022 & 2023)	

**MF LEATHER**  
Proprietor

**Abbas Brothers Tannery**  
Proprietor

*[Handwritten Signature]*

*[Handwritten Signature]*

*[Handwritten Signature]*

7.	<b>Government Owned Organization:</b> Bidder must be: (i) legally and financially autonomous; (ii) operates under commercial law; and (iii) are not under the supervision of the Procuring Agency.	N/A
8.	<b>Conflict of Interest:</b> Bidder must not have any conflict of interest arising from the prior or existing contracts or relationships which could materially affect the potential involvement of the Bidder and to comply with the obligations set out in the bidding document issued with respect to this procurement activity.	Yes (Attached Non-Judicial Stamp Paper as per prescribed format specified under Bidding Document)
9.	<b>Non-performing Contracts and Litigation History:</b> Bidder must provide details, if any, relating to the: (i) non-performing contracts with cogent reasons; and (ii) disputes and litigation or arbitration cases in-hand and pending for adjudication.	Yes (Attached Non-Judicial Stamp Paper as per prescribed format specified under Bidding Document)
10.	<b>Non-blacklisting/ Non-debarment:</b> The Bidder must not be: (i) currently blacklisted by any Government Department / Organization in Pakistan; (ii) debarred by the Procuring Agency till the bid submission deadline; (iii) in bankruptcy or liquidation proceeding; and (iv) convicted of fraud, corruption, collusion or money laundering during the last three (3) years.	Yes (Attached Non-Judicial Stamp Paper as per prescribed format specified under Bidding Document)
11.	<b>Bid Security:</b> Bidder must submit equivalent to 3% of total quoted bid price in Pakistani Currency in the shape of pay order / demand draft / bank guarantee, issued or confirmed by a scheduled bank of Pakistan, in favor of Drawing & Disbursing Officer, Finance Department Government of Sindh.	Yes (Furnished Bid Security Pay-order @ 3% of the total bid price)
12.	<b>Acceptance to the Terms &amp; Conditions:</b> Bidder must accept the material terms and conditions stipulated under the Bidding Document.	Yes
<b>Compliance Requirements:</b>		<b>Compliant &amp; Qualified</b>

(FAWAD JUNEJO)  
Section Officer (General)  
SGA&CD, Govt. of Sindh  
(Member)

(MUHAMMAD FAROOQ)  
(Co-Opted Member / Expert)

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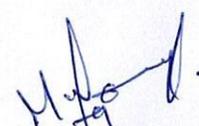
**ANNEXURE-IV**

**GOODS SPECIFICATION CONFORMANCE AND COMPLIANCE REPORT**

**Procurement of Customized Leather Bags with Foil Embossing for Packing of Budget 2025-2026 Kits**

Sr. No	Description	Technical Requirements		Results of M/s. New Traders Bag Sample <i>As per PCSIR Test Report vide no. LRC/ATR-101/2025 and Certificate No: 12262 dated 20.05.2025</i>
1.	Customized Leather Bag	Leather Color	Black	Yes
		Leather to be required	Cow A+ Grade	Yes
		Bag Size (width x length)	16 x 12 inch	Yes
		Bag Gasset Size	5-inch	Yes
		Sheet / Board size for Bag support	2-mm imported	1.2-mm imported
		Bag Zip to required	YKK or Equivalent	Equivalent
		Bag front lock to be required	Amit or Equivalent	Amit
		Metal Spring hooks for shoulder strap buckle	Imported A Grade	Imported A Grade
		Leather Strap Buckle Size	3.ft	3.ft
		Size of emboss logo (Govt of Sindh monogram along with department name) to be required at the front center of the Bag (width x length).	2.5 x 3.5 inches	2.5 x 3.2 inches
<b>Technical Specifications Conformance and Compliance:</b>				<b>Specifications Compliant</b>

  
(FAWAD JUNEJO)  
**Section Officer (General)**  
SGA&CD, Govt. of Sindh  
(Member)

  
(MUHAMMAD FAROOQ)  
(Co-Opted Member / Expert)

  
(YASEEN QURBAN)  
**Additional Finance Secretary (SR/Admn)**  
Finance Department, Govt. of Sindh  
(Chairman)

  
(MUHAMMAD ALI SHAIKH)  
**DS (Admn & Accounts)**  
Finance Department, Govt. of Sindh  
(Member / Secretary)

  
(WASEEM ABBAS)  
(Co-opted Member / Expert)

**GOVERNMENT OF PAKISTAN**  
**Ministry of Science & Technology**

**Pakistan Council of Scientific & Industrial Research**

**Leather Research Centre**

D-102, South Avenue, SITE, Karachi

Doc# LRC/QMS/FF/021 Issue Date: 01-11-2024 Issue # 02 Rev # 00

**TEST REPORT**

Test Report # 12260 Date of Issue: 20-05-2025

ILO # & Date: LRC/ATR-101/2025 Testing Date: 16 & 19-05-2025

1. Name and Address of Customer: M/s. New Traders.

Request Ref. No. & Date (if any): FD (CTC-I)03(08)/2023-2024 (NT-1) 13-05-2025

2. **Description of the Sample (s):**

Name /Nature of Sample: Leather Bag Mark if any: ---

Condition found on receipt: Packed Number of samples: 01 Bag

Date of Receipt: 16-05-2025

3. **Environmental Conditions:** Temp (°C): - Humidity (%RH): -  
(Where applicable)

4. **Measurements & Results:**

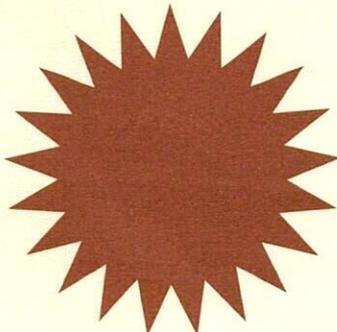
Parameter	Method Used	Result	Requirement
Leather Bag Color	Official Standard Methods	✓	Black
Leather to be required		✓	Cow A+ Grade
Bag Size (Width x Length)		✓	16 x 12 inch
Bag Gasset Size		✓	5 inches
Sheet / Board size for bag support to required		1.2 mm imported	2 mm imported
Bag Zip to be required		Equivalent	YKK or equivalent
Bag front lock to be required		✓	Amit or equivalent
Metal spring hooks for shoulder strap buckle		Imported A Grade	Imported A Grade
Size of Leather Stap Buckle to be required		✓	3 ft.
Size of embossed logo (Govt. of Sindh monogram along with department name) to be required at the front center of the bag. (Width x Length)		2.5 x 3.2 inches	2.5 x 3.5 inches

5. **Statement of Conformity / Compliance (where applicable):** \_\_\_\_\_

6. **Remarks/Comments (where required):** \_\_\_\_\_

**END OF REPORT**

Terms and Conditions are overleaf



Prepared by:

*[Signature]*

Section Incharge:

Reviewed by:

*[Signature]*

Head of Division

Counter Signature:

*[Signature]*

Director (P&D)



NO.F.D (CTC-I) 03(04)/ 2024-2025

**GOVERNMENT OF SINDH  
FINANCE DEPARTMENT**

Karachi dated the 21<sup>st</sup> May, 2025

**TO WHOM IT MAY CONCERN**

**Reference:** Invitation for Bids (the 'IFB') floated by the Government of Sindh, Finance Department (the 'Procuring Agency') through published in the national dailies: English Dawn, Urdu Express and Sindhi Kawish dated 25<sup>th</sup>/27<sup>th</sup> April, 2025 respectively (the 'NIT') and posting the same along with the Bidding Document dated 24<sup>th</sup> April, 2025 ('Bidding Document') on the Procuring Agency and SPPRA's EPAD System at ID # EPADS-S-250492166 for solicitation of bids from Eligible Bidders in respect of "Procurement Customized Leather Bags for the packing of Budget 2025-2026 Kits" (the 'Assignment') in accordance with the SPP Rules, 2010 (As amended from time to time).

This is with reference to the Assignment's NIT mentioned above, whereby for 'Procurement of Customized Leather Bags for the packing of Budget 2025-2026 Kit', the Procuring Agency received bid from only one bidder, namely M/s. New Traders (the 'Bidder'), till the deadline for submission of bids, i.e., 14<sup>th</sup> May, 2025 at 11:00 am.

2. The Procuring Agency's Procurement Committee (the 'Committee') opened the bid (Technical & Financial Proposal) publicly, in the presence of the Bidder's representative, on 14.05.2025 at 12:00 noon electronically via SPPRA-EPADS, and evaluated the same in a manner prescribed in advance under the Bidding Document following the respective steps laid down under SPP Rule-41 followed by Rule-42(1) & 46(1) ibid.

3. Upon completing the technical evaluation, the Committee declared the Bidder, namely M/s. New Traders as a technically & financially qualified bidder and found its total quoted bid **PKR. 20.007 million** (Inclusive of delivery charges & applicable taxes) (the 'Bid Price'), acceptable in terms of SPP Rule-48, reproduced as:

**Rule 48.** "Acceptance of Bids – Even when only one bid is submitted, the bidding process may be considered valid, if the bid was advertised in accordance with rules, and prices are comparable to [PC-I Cost or financial estimates or] the prices or rates of the last awarded contract or the market prices."

4. Thus, by following the said Rule, the rates were assessed/checked from the estimate cost as well as from the local market and found substantially lower side than the financial estimates mentioned under the Annual Procurement Plan 2024-2025 and the rates received from local market.

5. Given the above, the Committee recommends the Procuring Agency for award the contract to M/s. New Traders within the bid validity period, subject to redressal of grievances (if any raised by a bidder), verification of bid security and approval of Competent Authority as required under the governed procurement frameworks viz-a-viz the SPP Act 2010 and SPP Rules 2010.

Cont'd to page-2....

**MF LEATHER**  
Proprietor

Abbas Brothers Tannery  
Proprietor

(Page-2)

6. This **Certificate** is being issued by the Committee for posting it along with the bid evaluation result on the SPPRA-EAPADS in compliance with SPP Rule-48 read with Rule-45 ibid.



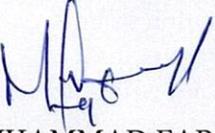
(FAWAD JUNEJO)  
**Section Officer (General)**  
SGA&CD, Govt. of Sindh  
**(Member)**



(YASEEN QURBAN)  
**Additional Finance Secretary (SR/Admn)**  
Finance Department, Govt. of Sindh  
**(Chairman)**



(MUHAMMAD ALI SHAIKH)  
**DS (Admn & Accounts)**  
Finance Department, Govt. of Sindh  
**(Member / Secretary)**



(MUHAMMAD FAROOQ)  
**(Co-Opted Member / Expert)**



(WASEEM ABBAS)  
**(Co-opted Member / Expert)**



## ANNEXURE-V

### FINANCE DEPARTMENT GOVERNMENT OF SINDH

#### BID EVALUATION REPORT

#### “CUSTOMIZED LEATHER BAGS FOR THE PACKING OF BUDGET 2025-2026 KITS”

1.	Name of Procuring Agency:	Finance Department, Government of Sindh (Secretariat) Karachi
2.	Tender Reference:	No. FD (CTC-I) 03(04)/2024-2025
3.	Tender Description:	Procurement of Customized Leather Bags for the Packing of Budget 2025-2026 Kits.
4.	Name of Item:	Customized Leather Bags with Foil embossing (Black Color)
5.	Method of Procurement:	National Competitive Bidding (Single Stage One Envelope Procedure)
6.	Tender published on:	Daily English Dawn; Dated 25 <sup>th</sup> April, 2025, INF/KRY No. 1279/25
		Daily Urdu Express; Dated 25 <sup>th</sup> April, 2025, INF/KRY No. 1279/25
		Daily Sindhi Kawish; Dated 27 <sup>th</sup> April, 2025, INF/KRY No. 1279/25
7.	Addendum published on:	N/A
8.	SPPRA EPADS ID:	EPADS-S-250492166 Published on 24 <sup>th</sup> April, 2025
9.	Addendum ID:	N/A
10.	Total Bid Document Sold:	01-Nos
11.	Total Bids Received:	01-No i.e., (M/s. New Traders)
12.	Technical Bids Opening date:	14 <sup>th</sup> May, 2025 at 12:00 Noon
13.	Number of Technically qualified Bids:	01-No (M/s. New Traders)
14.	Bids rejected (technically):	NIL
15.	Financial Bids Opening date:	14 <sup>th</sup> May, 2025 at 12:00 Noon
16.	Evaluation Report:	

#### CUSTOMIZED LEATHER BAGS FOR THE PACKING OF BUDGET 2025-2026 KITS = 600-BAGS

Sr. no	Name of Bidder	Cost Offered by the Bidder (PKR)*	Ranking in Terms of Cost	Comparison with estimated cost	Reasons for Acceptance or Rejection	Remarks
i.	M/s. New Traders	20,007,000.00	1 <sup>st</sup>	7.962↓	Most Advantageous & Lowest Cost Bid as per comparison with the Financial Estimates of the Annual Procurement Plan 2024-2025 and as per Market Prices.	

\* Cost inclusive of delivery and all the applicable taxes and duties

**Recommendations:** The Procuring Agency's Procurement Committee unanimously recommends M/s. New Traders the successful bidder, whose bid found as the Most Advantageous Bid, i.e., a bid that after meeting the eligibility or qualification criteria has been found as substantially responsive in accordance with the criteria and other terms & conditions specified in the bidding document. The Committee further recommends the Procuring Agency for award the Contract to this recommended bidder within the bid validity period, subject to the redressal of the grievances (if any raised by bidder), verification of the bidders' bid security and approval of the Competent Authority as required under the governed procurement framework viz-a-viz the SPP Rules, 2010 (Amended from time to time).

(FAWAD JUNEJO)  
Section Officer (General)  
SGA&C Department, Govt. of Sindh  
(Member)

(MUHAMMAD FAROOQ)  
(Co-Opted Member) / Expert

(YASEEN QURBAN)  
Additional Finance Secretary (SR/Admn)  
Finance Department, Govt. of Sindh  
(Chairman)

(MUHAMMAD ALY SHAIKH)  
Deputy Secretary (Admn & Accounts)  
Finance Department, Govt. of Sindh  
(Member / Secretary)

(WASEEM ABBAS)  
(Co-Opted Member) / Expert

Refer to the Reports (Financial, Bidders' Qualification Report & Goods' Specification Conformance & Compliance Report) attached with minutes



NO.F.D (CTC-I) 03(04)/ 2024-2025

GOVERNMENT OF SINDH

FINANCE DEPARTMENT

Karachi dated the 21<sup>st</sup> May, 2025

**TO WHOM IT MAY CONCERN**

**Reference:** Invitation for Bids (the 'IFB') floated by the Government of Sindh, Finance Department (the 'Procuring Agency') through published in the national dailies: English Dawn, Urdu Express and Sindhi Kawish dated 25<sup>th</sup> / 27<sup>th</sup> April, 2025 respectively (the 'NIT') and posting the same along with the Bidding Document dated 24<sup>th</sup> April, 2025 ('Bidding Document') on the Procuring Agency and SPPRA's EPAD System at ID # EPADS-S-250492166 for solicitation of bids from Eligible Bidders in respect of "Procurement Customized Leather Bags for the packing of Budget 2025-2026 Kits" (the 'Assignment') in accordance with the SPP Rules, 2010 (As amended from time to time).

This is to certify that the Procuring Agency, including its Complaints Redressal Committee, has not received any complaints (through mail /e-mail /EPAD System) from the bidder relating to the aforementioned bidding process completed so far, i.e., till the finalization and approval of the evaluation report for purpose of public disclosure in terms of Rule-45 of SPP Rules, 2010 (Amended from time to time).

2. This Certificate is being issued by the Procurement Committee after confirmation of the Procuring Agency for posting along with the evaluation result on the SPPRA's EPADS in compliance with Rule-45 of the SPP Rules, 2010 read with the Sindh Public Procurement Regulatory Authority's Instructions circulated vide Policy Letter no. Dir (A&F)/SPPRA/Policy-01/2019-20/0433 dated 20<sup>th</sup> August, 2019.

3. By issuing this Certificate, the Procurement Committee advises the Procuring Agency to ensure addressing the bidder's complaint, if received henceforth to the Procurement Contract award, in a timely and judicious manner, strictly observing the SPP Rules, including instructions / guidelines relating to it as applicable under the governed procurement frame work.

(FAWAD JUNEJO)

Section Officer (General)

Services General Administration &  
Coordination Department, Govt. of Sindh  
(Member)

(YASEEN QURBAN)

Additional Secretary (SR/Admn)  
Finance Department, Govt. of Sindh  
(Chairman)

(MUHAMMAD ALI SHAIKH)

Deputy Secretary (Admn & Accounts)  
Finance Department, Govt. of Sindh  
(Member / Secretary)

(FAYAZ AHMED JATOI)

Secretary to Government of Sindh  
Finance Department  
(Head of the Procuring Agency)



Government of Sindh  
Sindh Public Procurement Regulatory Authority



No.Dir(A&F)/SPPRA/Policy-01/ 2019-20/ 0433

Karachi, dated: 20<sup>th</sup> August, 2019

1. The Chairperson, Planning & Development Board, Government of Sindh, Karachi.
2. The Chairman, Enquiries, Anti-Corruption Establishment, SGA&CD, Karachi.
3. The Senior Member Board of Revenue Sindh, Hyderabad.
4. The Principal Secretary to Governor Sindh, Karachi.
5. The Principal Secretary to Chief Minister Sindh, Karachi.
6. The Chairman, Chief Minister's Inspection Team, Karachi.
7. The Registrar, High Court of Sindh, Karachi.
8. The Administrative Secretaries (All) Government of Sindh, Karachi.
9. The Secretary, Provincial Assembly of Sindh, Karachi.
10. The Chairman, Sindh Revenue Board, Karachi.
11. The Accountant General Sindh, Karachi.
12. The Secretary Provincial Ombudsman Sindh, Karachi.
13. The Inspector General of Police Sindh, Karachi.
14. The Inspector General of Prisons Sindh, Karachi.
15. The Director General, Sindh Civil Services Academy, Karachi.
16. The Commissioner / Deputy Commissioners (All in Sindh).
17. The Registrar, Sindh Services Tribunal, Karachi.
18. The Secretary, Sindh Public Service Commission, Hyderabad.
19. The Head of Autonomous Bodies / Semi-Autonomous Bodies (All in Sindh).
20. The Chief Engineers / Superintendent Engineers (All in Sindh).
21. The Metropolitan Commissioner, Karachi Metropolitan Corporation, Karachi.

**SUBJECT: COMPLIANCE OF SINDH PUBLIC PROCUREMENT (SPP) RULES, 2010**

It is to inform that Sindh Public Procurement Rules, 2010 focus on transparency, value for money, efficiency and accountability; therefore, disclosure of information is critical for ensuring that the bidding process is objective, fair and transparent. Rule-31(5, 6 & 7) of Sindh Public Procurement Rules, 2010 stipulate as under:

**“31. Mechanism for Redressal of Grievances**

(5) The complaint redressal committee shall announce its decision within seven days and intimate the same to the bidder and the Authority within three working days. If the committee fails to arrive at the decision within seven days, the complaint shall stand transferred to the Review Committee which shall dispose of the complaint in accordance with the procedure laid down in rule 32; if the aggrieved bidder files the review appeal within ten (10) days of such transfer.

(6) The Procuring Agency shall award the contract after the decision of the complaint redressal committee;

(7) Mere fact of lodging of a complaint shall not warrant suspension of the procurement proceedings;

Provided that in case of failure of the complaint redressal committee to decide the complaint; the procuring agency shall not award the contract, until the expiry of appeal period or the final adjudication by the Review Committee.

X

2. However, it has been observed that most of the procuring agencies do not conduct meetings of the complaint redressal committees upon receipt of the complaint, which is blatant violation of Rule-31 of SPP Rules, 2010.

3. It is therefore, necessary that the procuring agencies under your administrative control may be directed to upload the certificate duly signed by the Procurement Committee and Head of Procuring Agency certifying therein that complaints received have been resolved and uploaded on the website of the Authority or the procuring agency / complaint redressal committee has not received any complaints related to the instant procurement process, as the case may be. This certificate must be uploaded on the website of the Authority at the time of hoisting of bid evaluation report and contract documents.

4. It may be noted that in terms of Section 2(i) of Sindh Public Procurement Act, 2009 procurement in contravention of any provision of SPP Act, 2009, or Rules, 2010, regulations, orders or instructions made there under or any other law in respect of, or relating to, public procurement may render the procurement process as a Mis-procurement.

*Tameezuddin Khero*  
20/08/19  
(Tameezuddin Khero)  
Managing Director

Copy forwarded for information to:

- The Deputy Secretary (Staff) to Chief Secretary Sindh, Karachi.
- The PS to Minister, Excise, Taxation and Narcotics, Additional Parliamentary Affairs Department / Chairman, SPPRA Board, Karachi.
- The Members SPPRA Board, (All).



NO. FD (CTC-I)03(04)/2024-2025  
GOVERNMENT OF SINDH  
FINANCE DEPARTMENT  
Karachi dated the 21<sup>st</sup> May, 2025

**CERTIFICATE FOR VERIFICATION OF BID SECURITY**

**Reference:** Invitation for Bids (the 'IFB') floated by the Government of Sindh, Finance Department (the 'Procuring Agency') through published in the national dailies: English Dawn, Urdu Express and Sindhi Kawish dated 25<sup>th</sup> / 27<sup>th</sup> April, 2025 respectively (the 'NIT') and posting the same along with the Bidding Document dated 24<sup>th</sup> April, 2025 ('Bidding Document') on the Procuring Agency and SPPRA's EPAD System at ID # EPADS-S-250492166 for solicitation of bids from Eligible Bidders in respect of "Procurement Customized Leather Bags for the packing of Budget 2025-2026 Kits" (the 'Assignment') in accordance with the SPP Rules, 2010 (As amended from time to time).

**THIS IS TO CERTIFY** that the Procuring Agency verified the Bid Security instrument received from the Bidder in response to the Assignment's IFB mentioned above in compliance with Rule-37(3) of the Sindh Public Procurement Regulatory Authority Rules, 2010 (Amended from time to time).

2. The following Bid Security of the Bidder is got verified: -

Dubai Islamic Bank Ltd, North Nazimabad Block-L Branch (131), Karachi has verified that the Pay Order / Instrument bearing no. 02295208 of Rs. 610,000.00/- (Rupees: Six Hundred Ten Thousand and Zero Paisas only) has been issued by the branch from the account of M/s. New Traders. This verification is received on 20.05.2025.

3. The above Bid Security verified as genuine instrument and this certificate is being issued by the Procuring Agency for posting along with the Evaluation Result on the SPPRA's EPADS in compliance with Rule-45 of the SPPRA Rules, 2010 read in conjunction with the Sindh Public Procurement Regulatory Authority's Instructions circulated vide Policy Letter no. MD/SPPRA/Policy Letters/23-24/0258 dated 16<sup>th</sup> October, 2023.

(FAYAZ AHMED JATOI)  
SECRETARY FINANCE

Dated: 20-05-2025

To.

Mr Muhammad Adeel

Section Officer (CTC)

Finance Department

Government of Sindh.

**Subject: Pay Order verification Letter PO No. 02295208.**

In response to your letter no FD (CTC) 03(04)/2024-25 dated 15-May-2025. We confirm that we have issued Pay Order upon specific request of customer M/S New Traders, maintaining an account # 0302013002 in Dubai Islamic Bank Ltd North Nazimabad Block L (131).

Details of Pay Order are as follows;

Pay Order No. 02295208

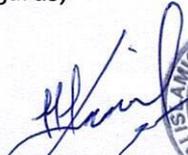
Amount : 610,000/-

Beneficiary : DRAWING & DISBURSING OFFICER FINANCE DEPARTMENT GOVT. OF SINDH

Dated: 30-04-2025

The above provided information is issued at the specific request of customer without any risk, obligation and responsibility on the part of Dubai Islamic Bank Ltd Nazimabad Branch (054) Karachi.

Regards;

  
Dubai Islamic Bank



Nazimabad Branch

Nazimabad Branch:

Plot No. 15, Row 1,

Sub Block B, Nazimabad III,

Karachi Pakistan .

PABX: (+9221) 36700522-24

ناظم آباد برانچ:

پلاٹ نمبر ۱۵، روال

سب بلاک بی، ناظم آباد نمبر III،

کراچی، پاکستان.

بی اے بی ایکس: (+9221) 36700522-24



No. FD (CTC-I) 03(04)/2024-25  
GOVERNMENT OF SINDH  
FINANCE DEPARTMENT

Ph: 021-99222113

Karachi dated the 15<sup>TH</sup> May, 2025

To,

The Manager Operations,  
**Dubai Islamic Bank.**  
Nazimabad Branch (0054),  
**Karachi.**

**Subject: VERIFICATION OF PAY ORDER SUBMITTED BY THE CONTRACTOR AS PERFORMANCE SECURITY IN THE TENDER FOR THE PROCUREMENT OF CUSTOMIZED LEATHER BAGS**

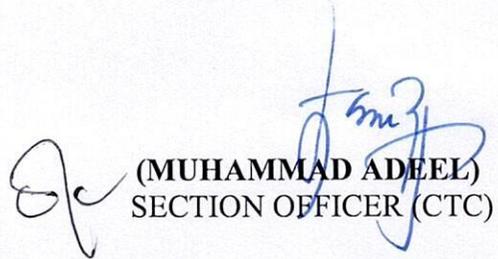
I am directed to refer to the subject noted above and to enclosed herewith a copy of Pay Order with the following details:

Sr. no	Pay-Order No.	Pay-Order Amount	Date of Pay-Order	Bidder's name
1.	02295208	Rs. 610,000.00/-	30.04.2025	M/s. New Traders

2. It is therefore requested to kindly verify the genuineness of the said Pay Order and intimate this office for further necessary action in the matter.

3. An early action is requested.



  
(MUHAMMAD ADEEL)  
SECTION OFFICER (CTC)

**Address:** Room No. 166, Ground Floor Finance Department, Government of Sindh, Building No. 06, Sindh Secretariat A.K Lodhi Block, Kamal Ataturk Road, Karachi.  
**Email:** procurementfd@finance.gos.pk

صرف اکاؤنٹ میں وصول  
Account Payee Only



بنك دبي الإسلامي  
Dubai Islamic Bank

Dubai Islamic Bank Pakistan Limited 11 بنك اسلامي بينك پاكستان لميٹيد

NAZIMABAD. (0054)

پی-او-نمبر  
P.O. No. 02295208

اسٹیشنری/ریفرنس نمبر  
Stationary/Ref No: 2295208

3	0	0	M	4	M	2	Y	5	Y
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ادائیگی کے حکم پر  
Pay to DRAWING & DISBURSING OFFICER FINANCE DEPARTME Or Order  
NT GOVT. OF SINDH

رقم  
Rupees Pakistani Rupees Six Hundred Ten Thousand  
Only\*\*\*\*\*

روپے  
PKR

610,000.00

Payable at any Branch in Pakistan

Please do not write below this line.

اس لائن کے نیچے نہیں لکھیں



*Muhammad Muzamil Shahzad*  
Signature  
P.A./Attorney No

⑈02295208⑈0130054⑈000000000006⑈1000⑈020⑈



Government of Sindh  
Sindh Public Procurement Regulatory Authority



No. MD/SPPRA/Policy Letters/23-24/0258

Karachi, dated 16th Oct, 2023

1. The Chairperson, Planning & Development Board, Government of Sindh, Karachi.
2. The Chairman, Enquiries, Anti-Corruption Establishment, SGA&CD, Karachi.
3. The Senior Member, Board of Revenue Sindh, Hyderabad.
4. The Principal Secretary to Governor Sindh, Karachi.
5. The Principal Secretary to Chief Minister Sindh, Karachi.
6. The Chairman, Chief Minister's Inspection Team, Karachi.
7. The Registrar, High Court of Sindh, Karachi.
8. The Administrative Secretaries (All) Government of Sindh, Karachi.
9. The Secretary, Provincial Assembly of Sindh, Karachi.
10. The Chairman, Sindh Revenue Board, Karachi.
11. The Accountant General Sindh, Karachi.
12. The Secretary to Provincial Ombudsman Sindh, Karachi.
13. The Inspector General of Police Sindh, Karachi.
14. The Inspector General of Prisons Sindh, Karachi.
15. The Director General, Sindh Civil Services Academy, Karachi.
16. The Commissioners / Deputy Commissioners (All in Sindh).
17. The Registrar, Sindh Services Tribunal, Karachi.
18. The Secretary, Sindh Public Service Commission, Hyderabad.
19. The Head of Autonomous Bodies / Semi- Autonomous Bodies (All in Sindh).
20. The Chief Engineers / Superintendent Engineers (All in Sindh).
21. The Metropolitan Commissioner, Karachi Metropolitan Corporation, Karachi.

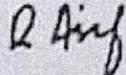
**Subject: COMPLIANCE OF THE SPP RULES, 2010 - VERIFICATION OF BID SECURITY AND PERFORMANCE SECURITY INSTRUMENTS**

As per Rule-37(3) and 39(4) of the SPP Rules, 2010, it is mandatory for the Procuring Agencies to verify the Bid Security and Performance Security instruments respectively submitted by the bidders in the following form or manner:

Cost of the Bid / Performance Security	Verification by
Upto Rs. 50.00 Million	Issuing Agency
Above Rs. 50.00 Million	Head Office of the issuing Agency

2. Whereas, it has been observed that a large number of the Procuring Agencies do not verify the bid security and performance security instruments submitted by bidder(s) prior to the announcement of bid evaluation result and signing of the contract with successful

3. In view of the above, it is requested that all procuring agencies under your administrative control may be directed to verify the Bid Security and Performance Security instruments as per Rules and uploaded the same on SPPRA website along with Bid Evaluation Report (BER) and Contract Documents respectively as per enclosed format in order to avoid the procurement process to be declared as MIs-Procurement under Rule-32(A) of the SPP Rules, 2010 read with Section 2(i) of SPP Act, 2009.

  
(Rubina Asif)  
Managing Director

Copy for information to:-

- Managing Directors, Federal PPRA, KPK PPRA, Punjab PPRA, GB PPRA.
- The Director General (Audit) Sindh, Karachi.
- The Accountant General Sindh, Karachi.
- The Deputy Secretary (Staff) to Chief Secretary Sindh, Karachi.
- All Members of SPPRA Board.
- PS to Chairman SPPRA Board.
- Assistant Director (IT), SPPRA with a request to upload on SPPRA Website ([www.pprasinhd.gov.pk](http://www.pprasinhd.gov.pk)) and Face Book page ([facebook.com/PPRASindh](https://facebook.com/PPRASindh)).