

GOVERNMENT OF SINDH
FINANCE DEPARTMENTKarachi dated the 07th February, 2024

Subject: **MINUTES OF THE MEETING – SUBMISSION / OPENING OF THE BIDS (TECHNICAL BIDS) REGARDING THE TENDER FOR ‘PROCUREMENT & INSTALLATION OF I.T HARDWARE AND MACHINERY EQUIPMENT FOR THE OFFICES OF FINANCE DEPARTMENT, GOVERNMENT OF SINDH (SECRETARIAT), KARACHI’.**

A meeting of the Procurement Committee (the ‘Committee’) constituted vide Finance Department, Government of Sindh (the ‘Procuring Agency’) notification dated 03.08.2023 for the Procurement & Installation of I.T Hardware and Machinery Equipment using the annual budgetary allocation (the ‘Activity’) was held on **Tuesday, 06th February, 2024 at 12:00 noon** under the chairmanship of the Additional Finance Secretary (Admn/Sr) in his office at 06th Floor of Finance Complex, building no. 06 to open the Proposals (Technical Bids) publicly in accordance with the Sindh Public Procurement Rules, 2010 (the ‘SPP Rules’).

2. At the outset, the chair welcomed the Committee members after recitation of Holy Quran and asked the Secretary/Section Officer (B&A) to brief the forum on the Assignment’s bidding process before opening the Bids (Technical Bids) at the scheduled time prescribed in the Bidding Document.

3. The Secretary apprised the forum that the Procuring Agency, pursuant to the Committee’s approval of the Bidding Document (Item wise), floated the Notice Inviting Tenders (NIT) in three (03) widely circulated leading dailies of English ‘Dawn’, Urdu ‘Express’ & Sindhi ‘Kawish’ vide INF/KRY No. 42/2024 dated 06/07 January, 2024 and by posting it alongwith the Bidding Document on the websites of the Procuring Agency and SPPRA’s PPMS at ID # T00526-23-0006 posted on 05.01.2024 in terms of Rules-17 read with Rule-18 & 21 ibid.

4. Subsequently, with the approval of Committee, an Addendum no-I (in respect of modifications in Technical Specifications for line item no.06 – Image Document Scanners) was got published in three (03) widely circulated leading dailies of English ‘Dawn’, Urdu ‘Express’ & Sindhi ‘Kawish’ vide INF/KRY No. 123/2024 dated 17th January, 2024 and also posted at PPMS Portal as well as Finance Department’s Official website, dated 15th January, 2024. The date of NIT submission / opening was also extended upto **Tuesday, 06th February, 2024**; the prospective bidders, who got the Bidding Documents, were also informed by the Procuring Agency.

5. In response, the Procuring Agency, till the cut-of date and time (i.e. extended time period) for bids’ submission as of 06th February, 2024 till 11:00 am, has received bids from following bidders upon submission of non-refundable tender fee (Pay-orders) of Rs 1,500/- each. However, out of following six (06) bidders, one (01) bidder i.e. M/s. 319 Solutions (Pvt) Ltd did not participate / submit its bid till the cut-off date & stipulated time. The details thereof are as under:-

| | | | |
|-------|---------------------------------|---|-------------|
| (i) | M/s. Office Automation Group | (Bidding Document purchased on 09-01-2024 against Pay Order No. 13814079 Allied Bank) | Rs. 1,500/- |
| (ii) | M/s. Texi-Tech | (Bidding Document purchased on 11-01-2024 against Pay Order No. 17148657 Habib Metropolitan Bank Limited) | Rs. 1,500/- |
| (iii) | M/s. Roomi Enterprises | (Bidding Document purchased on 12-01-2024 against Pay Order No. 6851805 MCB Bank Limited) | Rs. 1,500/- |
| (iv) | M/s. Taheri Supply Agency | (Bidding Document purchased on 18-01-2024 against Pay Order No. 00018809 Bank Alfalah) | Rs. 1,500/- |
| | M/s. ABM Data Systems (Pvt) Ltd | (Bidding Document purchased on 19-01-2024 against Pay Order No. 26628244 HBL) | Rs. 1,500/- |

ALI MUHAMMAD LEHARI
Section Officer (B&A)
Finance Department
Government of Sindh

GHULAM ALI SOOMRO
Additional Secretary (ASR)

Section Officer (Admn-II),
Fin. Department
Govt of Sindh

SENIOR DATA PROCESSING OFFICER
Information Systems & Technology Department
Government of Sindh

MUHAMMAD JUNEJC
Section Officer (G) / DDO
Services General Administration
& Coordination Department
Government of Sindh

MUHAMMAD YOUSIF SHAIKH
Deputy Secretary
Finance Department
Government of Sindh

(vi) M/s. 319 Solutions Pvt Ltd

(Bidding Document purchased on 19-01-2024 against Pay Rs. 1,500/-
Order No. 10906697 Bank Al-Habib Limited).

6. All the members of the Committee as well as bidders signed the attendance sheets vide at 'Annexure-I & II', subsequently, the Committee decided to open the sealed Proposals of all the bidders. Initially, the Committee read aloud the names of bidders who submitted their bids and then opened their 'Technical Bids' in terms of SPP Rule-46(2) ibid in the presence of bidders' representatives, who were present there to witness their opening sealed bids (Technical Bids), while the sealed 'Financial Bids' retained in the custody of the Procuring Agency without being opened. After that, the Committee signed the Technical Documents and also of outer envelopes of the bids submitted by bidders. The Committee then announced the goods details (item wise) to be required in the Tender and the item(s) quoted by bidders, tabulated as under:-

| Sr. No | Details of Goods / Items to be required in the Tender. (On Item Wise Basis) | Goods/ Items quoted by Bidders in their Bids | | | | |
|--------------------------------|--|--|------------------------|---------------------------------|------------------------------|---------------------------|
| | | M/s. Texi-Tech | M/s. Roomi Enterprises | M/s. ABM Data Systems (Pvt) Ltd | M/s. Office Automation Group | M/s. Taheri Supply Agency |
| 1. | Branded Desktop Computers with LED Screens | Quoted | Quoted | Not Quoted | Not Quoted | Not Quoted |
| 2. | All in One (AIO) Desktop Computers | Quoted | Quoted | Not Quoted | Not Quoted | Not Quoted |
| 3. | Laptop Note Books | Quoted | Quoted | Not Quoted | Not Quoted | Not Quoted |
| 4. | Laser Jet Printers | Quoted | Quoted | Not Quoted | Not Quoted | Not Quoted |
| 5. | Standby UPS for Desktop Computers | Quoted | Quoted | Not Quoted | Not Quoted | Not Quoted |
| 6. | Image Documents Scanners | Quoted | Quoted | Quoted | Not Quoted | Not Quoted |
| 7. | Over-Head Scanners | Quoted | Quoted | Not Quoted | Not Quoted | Not Quoted |
| 8. | Indoor Wall mounted Split Air Conditioners | Not Quoted | Quoted | Not Quoted | Not Quoted | Quoted |
| 9. | A3 Size Digital Heavy Duty Photocopier Machines | Not Quoted | Not Quoted | Not Quoted | Quoted | Not Quoted |
| Total items quoted by Bidders: | | 07-items | 08-items | 01-item | 01-item | 01-item |

7. Accordingly, the Committee would proceed for further assessment of the submitted technical proposals as per the basic eligibility and Technical Evaluation Criteria as specified in the Bidding Document. It was also uttered that any clarification during the evaluation process, would be asked as Clarification Document by the Bidders in terms of SPP Rule-43 and ITB Clauses 3.9, 15.2, 16.2 26.1 & 26.2 (read in conjunction with all the relevant conditions / notes contained in the Bid Document) collectively the 'Clarification Provisions'.

8. The chair concluded that any further information related to this tender would be communicated timely and the meeting notice for opening of Financial Proposals will be issued only to the bidders achieving as per basic eligibility and evaluation criteria scrutinized by the Procurement Committee.

9. The meeting ended with vote of thanks to and from the chair.

(FAWAD JUNEJO)
Section Officer (General)
SGA&CD, Govt. of Sindh
(Member)

(AMIR HUSSAIN)
Representative
Industries Department, Govt. of Sindh
(Member)

(RASHEED AHMED MEMON)
Senior Data Processing Officer
IS&TD, Govt. of Sindh
(Member)

(MUHAMMAD MUSHTAQ BHATTI)
Section Officer (Admn-II)
Finance Department, Govt. of Sindh
(Member)

(MUHAMMAD YOUSIF SHAIKH)
Deputy Secretary (Admn & Accounts)
Finance Department, Govt. of Sindh
(Member)

(ALI MUHAMMAD LEGHARI)
Section Officer (B&A)
Finance Department, Govt. of Sindh
(Member / Secretary)

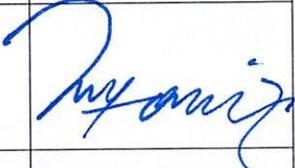
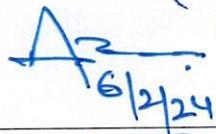
(GHULAM ALI SOOMRO)
Additional Secretary (SR/Admn)
Finance Department, Govt. of Sindh
(Chairman)

**2nd MEETING OF THE PROCUREMENT COMMITTEE FOR OPENING OF BIDS
(TECHNICAL BIDS) REGARDING THE TENDER FOR PROCUREMENT &
INSTALLATION OF I.T HARDWARE EQUIPMENT FOR THE OFFICES OF FINANCE
DEPARTMENT, GOVERNMENT OF SINDH (SECRETARIAT) KARACHI**

ATTENDANCE SHEET

Tuesday, Dated: 06-02-2024 at 12:00 Noon

Venue: A.F.S (SR/Admn) Office at 06th Floor, A.K Lodhi Block, Building No. 06, Finance
Department Government of Sindh, Kamal-Atta-Turk Road Karachi

| Sr.# | Name of Officer | Officer Designation & Department | Signatures |
|------|----------------------------|--|---|
| 1. | Ghulam Ali Soomro | Additional Finance Secretary (SR/ Admn) Finance Department, Government of Sindh. <i>(Chairman)</i> |  |
| 2. | Muhammad Yousif Shaikh | Deputy Secretary (Admn & Accounts) Finance Department, Government of Sindh. <i>(Member)</i> |  |
| 3. | Ali Muhammad Leghari | Section Officer (B&A) Finance Department, Government of Sindh. <i>(Member/Secretary)</i> |  6/2/24 |
| 4. | Muhammad Mushtaq Bhatti | Section Officer (Admn-II) Finance Department, Government of Sindh <i>(Member)</i> |  |
| 5. | Fawad Junejo | Section Officer (General) SGA&C Department Government of Sindh <i>(Member)</i> |  |
| 6. | Rasheed Ahmed Memon | Senior Data Processing Officer Information Science & Technology Department, Government of Sindh <i>(Member)</i> |  |
| 7. | Aamir Hussain | Representative Directorate of Industries, Industries & Commerce Department, Government of Sindh <i>(Member)</i> |  |

BIDDER'S ATTENDANCE SHEET

OPENING OF SEALED PROPOSALS (TECHNICAL BIDS) REGARDING THE TENDER FOR PROCUREMENT & INSTALLATION OF I.T HARDWARE EQUIPMENT FOR THE OFFICES OF FINANCE DEPARTMENT, GOVERNMENT OF SINDH (SECRETARIAT) KARACHI

Bid's opening schedule: Tuesday, Dated: 06th February, 2024 at 12:00 Noon

Venue: Room No. 119, A.F.S (SR/Admn) Office at 06th Floor, A.K Lodhi Block, Building No. 06, Finance Department Government of Sindh, Sindh Secretariat, Kamal-Atta-Turk Road, Karachi

| Sr. | Name of Firm / Bidder | Authorized / focal person name with designation | CNIC No. | Valid Contact / Cell No. with e-mail address | Signatures as per CNIC |
|-----|-----------------------------|---|-------------------|--|------------------------|
| 1. | Rooni Enterprises | Muhammad | 42101-9824858-9 | 0300-3991405 | |
| 2. | ABM Data Systems | Rizwan | 42101-0223721-3 | 0321-8908068 | |
| 3. | Tahesi Supply Agency | IRAN | 4220155144 281 | 0335-2905011 | |
| 4. | Office Automation Group OAG | Aarjun I. Siddiqui | 4220102300541 | 0332-3121083 aia.siddiqui@gmail.com | |
| 5. | Tekitech | M. Zohaib | 42201-9790782-7 | 0323-212123 | |
| 6. | / | / | / | / | / |
| 7. | / | / | / | / | / |

**DETAILS OF SEALED TENDER ENVELOPES RECEIVED FROM THE BIDDER(S)
REGARDING THE TENDER FOR PROCUREMENT & INSTALLATION OF I.T
HARDWARE EQUIPMENT FOR THE OFFICES OF FINANCE DEPARTMENT,
GOVERNMENT OF SINDH (SECRETARIAT) KARACHI**

Tender Submission Day & Time: Tuesday, Dated: 06-02-2024 on or before 11:00 am.

Tender Submission Place: Room No. 171, Caretaker Cell-I, Ground Floor, A.K Lodhi Block,
Building No. 06, Finance Department Government of Sindh, Kamal-Atta-Turk Road Karachi

| Sr.# | Name of Firm / Bidder | Sealed Bids submitted on (Date) | Sealed Bids submitted on (Time) | Rider/focal person name | CNIC No. | Valid Contact /Cell Number | Signatures as per CNIC |
|--|-----------------------------|---------------------------------|---------------------------------|-------------------------|-----------------|----------------------------|------------------------|
| PROCUREMENT & INSTALLATION OF I.T HARDWARE EQUIPMENT FOR THE OFFICES OF FINANCE DEPARTMENT, GOVERNMENT OF SINDH (SECRETARIAT) KARACHI | | | | | | | |
| 1. | Office Automation Group OAG | 06/02/2024 | 10:29 | Arefun Siddiqi | 4220102300541 | 0332312083 | |
| 2. | Rooni EN | 06/02/24 | 10:45 | Anas Javed | 4230125835749 | 03003991405 | |
| 3. | ABM | 6/2/2024 | 10:45 | Rizwan Ali | 42101-0223721-3 | 0321-8908068 | |
| 4. | THAXISUPPLY IMRAN Agency | 6/2/2024 | 10:48 | IMRAN | 4220155144281 | 03352905511 | |
| 5. | TexTech | 6/2/2024 | 10:49 | Zohaib | 42201799672-7 | 03232172123 | |
| 6. | / | / | / | / | / | / | / |
| 7. | / | / | / | / | / | / | / |
| 8. | / | / | / | / | / | / | / |
| 9. | / | / | / | / | / | / | / |
| 10. | / | / | / | / | / | / | / |